

# AUGUST 2023

## Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Supplemental*	7/16 - 7/31	Tuesday, August 1, 2023	8/8/2023
Semi-Monthly Salaried	8/1 - 8/15	Tuesday, August 8, 2023	8/15/2023
Hourly (ePAR)	7/16 - 7/31	Tuesday, August 8, 2023	8/15/2023
Off Cycle *	8/1 - 8/15	Tuesday, August 15, 2023	8/22/2023
Monthly Salaried	8/1 - 8/31	Friday, August 18, 2023	9/1/2023
Stipend Payments	8/1 - 8/31	Friday, August 18, 2023	9/1/2023
Semi-Monthly Salaried	8/16 - 8/31	Friday, August 18, 2023	9/1/2023
Hourly (ePAR)	8/1 - 8/15	Friday, August 18, 2023	9/1/2023

\*Excludes Hourly (ePAR), see Time and Labor Deadlines Below

## Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	7/1 - 7/15	Thursday, July 20, 2023	8/1/2023
Supplemental*	7/1 - 7/15	Tuesday, August 1, 2023	8/8/2023
Regular Hourly	7/16 - 7/31	Tuesday, August 8, 2023	8/15/2023
Off Cycle*	7/16 - 7/31	Tuesday, August 15, 2023	8/22/2023
Regular Hourly	8/1 - 8/15	Friday, August 18, 2023	9/1/2023

\*Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

*The hourly supplemental and off cycle will load any prior period approved time.*

## Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	8/1 - 8/31	Tuesday, September 5, 2023
Monthly & Semi Monthly	9/1 - 9/30	Thursday, October 5, 2023

Deadline is for all time to be entered for salaried employees.

*\*The Supplemental and Off Cycle pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*

<b>Workdays in Month</b>	23	<b>Work Hours in Month</b>	184
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