### Purchase Order

**Supplier:** 0000061241  
Ricoh USA  
Attn: Cody Onstead  
PO Box 650016  
Dallas TX 75265  
United States

**Ship To:**  
This is a valid Purchase Order.  
This document is reproduced for reporting purposes only.

### Attention: Facilities-Gen  
**Bill To:** UNT System Business Service Center  
Send Invoices to: invoices@untsystem.edu  
1112 Dallas Dr., Ste. 4000  
Denton TX 76205  
United States

<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Item/Description</th>
<th>Mfg ID</th>
<th>Quantity</th>
<th>UOM</th>
<th>PO Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1</td>
<td>FY21 Copier Lease for Ricoh MP3055PF Printer Located in Purchasing Office</td>
<td></td>
<td>12.00</td>
<td>MO</td>
<td>48.28</td>
<td>579.36</td>
<td>08/31/2022</td>
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<td>Schedule Total</td>
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<tr>
<td>2</td>
<td>BW and Color Copies</td>
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<td>1.00</td>
<td>EST</td>
<td>100.00</td>
<td>100.00</td>
<td>08/31/2022</td>
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**Total PO Amount:** 679.36

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**Dispatch Via Email**

**Purchase Order**  
NT752-0000243483  
Date: 09-01-2021  
Revision:

**Payment Terms**  
30 days

**Freight Terms**  
Dest. prepay & add

**Ship Via**  
GROUND

**Buyer**  
Laster, Tawana Faye  
940/369-5500  
Tawana.  
Laster@untsystem.edu

**Currency**

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Authorized Signature