



Purchase Order

University of North Texas
 UNT System Business Service Center
 Denton TX 76205
 United States

		Dispatch Via Email
Purchase Order NT752-0000243475	Date 09-01-2021	Revision
Payment Terms 30 days	Freight Terms Dest, prepay & add	Ship Via GROUND
Buyer Laster,Tawana Faye	Phone/ Email 940/369-5500 Tawana. Laster@untsystem.edu	Currency

Supplier: 0000061241
 Ricoh USA
 Attn: Cody Onstead
 PO Box 650016
 Dallas TX 75265
 United States

Ship To: This is not a valid
 Purchase Order.
 This document is
 reproduced for reporting
 purposes only.

Attention: Facilities-Gen

Bill To: UNT System Business
 Service Center
 Send Invoices to:
 invoices@untsystem.edu
 1112 Dallas Dr., Ste.
 4000
 Denton TX 76205
 United States

Tax Exempt?	Line-Sch	Item/Description	Tax Exempt ID: Mfg ID	Quantity	UOM	Replenishment Option: Standard PO Price	Extended Amt	Due Date
	1 - 1	DIR-CPO-4435 Ricoh USA Copier Lease for Ricoh MPC306SPF printer located in Personnel		12.00	MO	53.35	640.20	08/31/2022
Schedule Total							<u>640.20</u>	
	2 - 1	BW Copies		1.00	EST	200.00	200.00	08/31/2022
Schedule Total							<u>200.00</u>	
	3 - 1	Color Copies		1.00	EST	500.00	500.00	08/31/2022
Schedule Total							<u>500.00</u>	
Total PO Amount							<u>1340.20</u>	

Authorized Signature