



# PEOPLESOFT FINANCE FLUID UNTS Custom Utilities Quick Guide

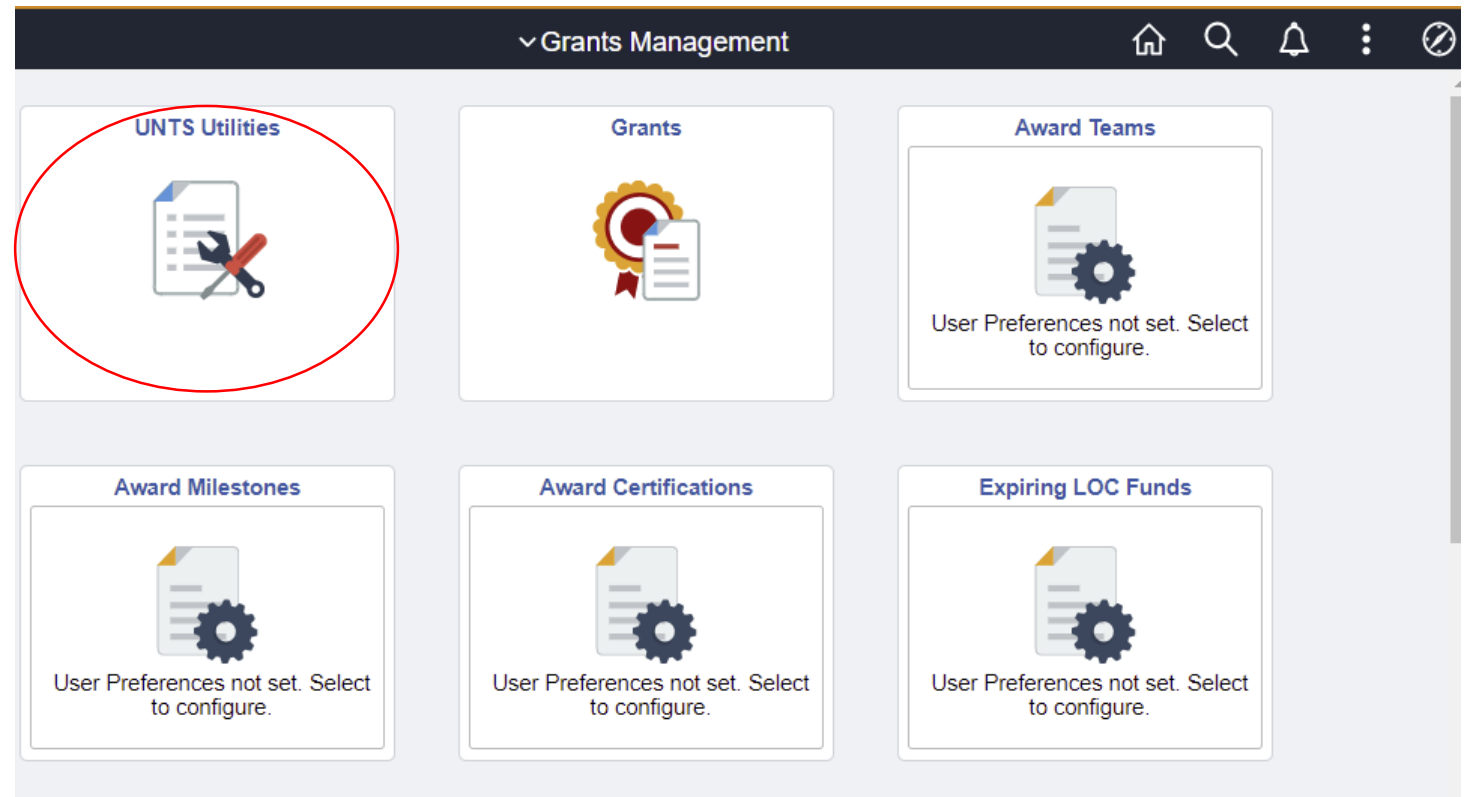
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# UNTS Utilities in Fluid

You have access to a special custom tile in Fluid called UNTS Utilities.

This tile is on some of our homepages and can be added to your My Homepage, NavBar, or My Favorites.





# UNTS Utilities in Fluid

The UNTS Utilities tile provides access to many of the most used features based on the access granted to the user:

- Process Monitor
- Query
  - Query Manager
  - Query Viewer
  - Schedule Query
- Report Manager
- Tree Viewer
- Asynchronous Services

The screenshot displays the UNTS Utilities interface. The top navigation bar includes 'Grants Management' and 'UNTS Utilities'. The left sidebar lists various utility options: Process Monitor (highlighted), Query, Query Manager, Query Viewer, Schedule Query, Report Manager, Tree Viewer, and Asynchronous Services. The main content area is titled 'Process Monitor' and contains a 'Process List' tab and a 'Server List' tab. Below the tabs, there is a section for 'View Process Request For' with several search and filter fields: User ID (llp0126), Type (dropdown), Last (dropdown), Server (dropdown), Name (search), Instance From (dropdown), Instance (dropdown), Run Status (dropdown), and Distribution Status (dropdown). A 'Save On Refresh' checkbox is checked. Below this is a 'Process List' section with a table. The table has columns for Select, Instance, Seq., Process Type, User, and Run Date/Time. At the bottom, there are 'Save' and 'Notify' buttons, and a footer with 'Process List | Server List'.

Select	Instance	Seq.	Process Type	User	Run Date/Time
<input type="checkbox"/>					



# Adding UNTS Utilities to Your Homepage

To add the UNTS Utilities tile to your homepage:

- From the UNTS Utilities page, click the Action icon (also called the Hamburger).
- Click the option to Add to Homepage.
- The page is added to My Homepage.

You can also choose to add UNTS Utilities to your NavBar or your Favorites using the Hamburger!

- Add to NavBar
- Add to Favorites

Grants Management | UNTS Utilities

Process Monitor | Query | Report Manager | Tree Viewer | Asynchronous Services

Process List | Server List

View Process Request For

User ID: llp0126 | Type: [v] | Server: [v] | Name: [Q] | Run Status: [v] | Distribution Status: [ ]

Process List

Select	Instance	Seq.	Process Type	User	Run Date/Time
<input type="checkbox"/>					

Save | Notify

Process List | Server List

New Window | Add to Homepage | Add to NavBar | Add to Favorites | My Preferences | Help | Sign Out



# Adding UNTS Utilities to Your Homepage is quick and easy!

