

**TCM Contract # 2022-612****EVENT ORDER**

DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
CHAMPIONS CIRCLE  
3300 Championship Parkway, Fort Worth, TX 76177  
PHONE:(817) 961-0800

Page # 1 of 1  
Event Order #: 954788  
Quote #: M-L53J33Z  
Folio #: 31589

FUNCTION DAY/DATE: Friday, September 10, 2021  
ORGANIZATION: University of North Texas

POST AS: University of North Texas @ SMU  
BILLING ADDRESS: 1155 Union Circle, Denton, TX 76203-5017  
CUSTOMER: [REDACTED]  
IN-HOUSE CONTACT: [REDACTED]  
MANAGERS: [REDACTED]  
DATE PRINTED: Wednesday, September 08, 2021

Fax #:

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
3:00 PM-11:59 PM	Special POST AS: Treatment/Taping Room	San Marcos/Pecos		15		

***No Food or Beverage Required at this Time***

**ROOM SET-UP**

Special

- (6) Taping tables- Cover each with a blanket and sheet ~Locate each table close to the outlets
- (10) Chairs stacked and placed in corner of the room
- (30) Towels
- (4) Trash cans
- (2) Large Coolers with Ice

**MISCELLANEOUS**

- \*\*\*No music playing in room
- \*\*\*Please set the temperature in room to 68 degrees

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature: [REDACTED]

**If in agreement, please sign one copy and return**

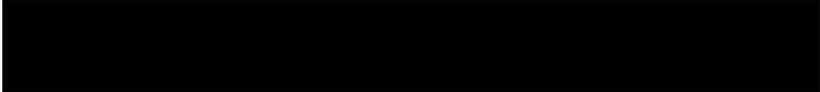


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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
3:00 PM-11:59 PM	Holding Room POST AS: Stretching Room	Guadalupe/Brazos/Colorado		20		

**3:00 PM Holding Room Guadalupe/Brazos/Colorado**

Empty Room for Stretching

**ROOM SET-UP** Special

**MISCELLANEOUS** \*\*\*No music playing in room  
 \*\*\*Please set the temperature in room to 68 degrees

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
3:00 PM-10:20 PM	Meeting POST AS: Team Meeting	Trinity 1		120		

***No Food or Beverage Required at this Time***

**AUDIO VISUAL**

Client to provide own projector and screen

**ROOM SET-UP**

Theatre

Theater seating  
 Grease Boards - (Hotel to provide)  
 Cocktail Round for Projector  
 Water Stations in back of the room

**MISCELLANEOUS**

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
4:00 PM-6:15 PM	Registration	Registration Alcove		1		

*No Food or Beverage Required at this Time*

**ROOM SET-UP**

Registration

- (3) 6' Tables with Spandex \*\*\*The tables will have tent cards labeled -
- \*Players: A-L
- \*Players: M-Z
- \*Staff
- \*\*\*Tent Cards provided by CSM\*\*\*
- \*\*\*Team using Registration Alcove as separate check-in area\*\*\*

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
6:00 PM-9:00 PM	Coffee Break POST AS: Coaches Beverage Station - DO NOT POST	Trinity Ballroom 2 & 3		15		

**6:00 PM Coffee Break**

Just Now Brewed Regular Coffee

Hot Water with Assorted Teas & Hot Chocolate Packets

Regular Coffee mugs and a LARGE amount of To-Go Cups- Place a trash can next to Coffee Break

**ROOM SET-UP** Coaches Coffee Station must be available upon team arrival  
 \*\*\*Set inside room near entrance\*\*\*

**MISCELLANEOUS** VERY IMPORTANT- to monitor Coaches Coffee so that it does not run out

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
6:15 PM-8:00 PM	Dinner Buffet POST AS: Dinner	Trinity Ballroom 2 & 3		100	105	

**6:15 PM Dinner Buffet**

Blackened Salmon (6 oz. per person)

Chicken Milanese (1.5 per person)

Lean Brisket with BBQ Sauce on the Side (10 oz per person)

Fettucini with Light Butter Sauce

Homemade Mac and Cheese (Creamy)

Roasted New Potatoes- (Cut in halves -not diced)

Asparagus

Roasted Broccoli

Salad Bar:

*Iceberg Lettuce, Spinach, Slivered Carrots, Copped Tomatoes, Sliced Cucumber, Croutons. ~Place Salad on the buffet lines-  
 Dressing: Ranch, Thousand Island, and Italian*

Dinner Rolls and Cornbread

Honey butter served on the side for cornbread

*~Rolls to be placed at end of the buffet line and WARM FOR SERVICE*

Ice Cream Sundae Bar: Chocolate and Vanilla Ice Cream, Bananas, Pecans, Sprinkles,

Crumbled Butter Fingers, Crushed Oreos, strawberry, and chocolate Sauce

*Ice cream should be pre-scooped. Ready to grab and put toppings on top*

(105) Friday Dinner Menu

**ATTENTION CHEF**

Special Dietary Needs: Gluten Free (1) pre-plated meal: Gluten Free Spaghetti, and meat sauce (use lean beef)

**ROOM SET-UP**

(15)Rounds of 8 - Black Linen

(1) Table- top stanchion per table ~ plus (4) additional

Each table set with: Salt, Pepper, Low fat whipped butter, ketchup, A-1 Sauce, Heinz 57, Cholula and tabasco sauce and

Small shaker container of parmesan cheese

Marriott Proprietary and Confidential



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Rolled Silverware at each placesetting (teaspoon, salad fork, entree fork, butter knife)~  
One Steak Knife at each place setting  
(2)Double Sided Buffet Table Inside room  
Place a big refrigerator inside the room - Fill with water only~ Set cocktail table next to refrigerator

**MISCELLANEOUS**

Room and Food needs to be set and ready (30) minutes prior  
Please refrain from any unnecessary conversation with players or coaches during meal time.  
~ make sure that all cell phones are on silent and all radios turned down.  
ALL FOOD LABELED  
\*\*\*No music playing in room  
\*\*\*Please set the temperature in room to 68 degrees  
Note to Staff: Do not clear out the tables until everyone is out of the room

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
9:15 PM-9:30 PM	PM Break POST AS: Night Snack	Trinity Ballroom 2 & 3		100	90	

**9:15 PM PM Break**

(360 pcs) Chicken & Cheese Quesadilla Quarters  
 Salsa, guacamole and sour cream available on the side.

(90) Friday Night Snack

(360 pcs) Beef & Cheese Quesadilla Quarters  
 Salsa, guacamole and sour cream available on the side.

(40 pcs) Cheese Quesadilla Quarters  
 Salsa, guacamole and sour cream available on the side.

Pre Packaged Uncrustable Peanut Butter and Jelly Sandwiches (Grape Jelly)  
 Smucker's Brand

Greek Yougurt Parfait Bar  
 Vanilla Greek Yougurt, Honey, Fresh Mixed berries, strawberries, blueberries, Sliced Kiwis, raspberries, variety of granolas.  
 (2 oz yogurt per person)

Chicken Noodle Soup (with To-Go Containers and Spoons available)  
 (Enough for 20 people)

Whole Bananas

Bowl of Pickle Spears

Individual cartons of Milk ~  
 (60) low-fat Chocolate and  
 (30) 2 % low -fat milks (Fairlife milk preferred). Place in the refrigerator

(90) Pre-Bagged Drinks  
 Two Powerade, and two bottles of water per bag (Drinks to be provided by client)

**ATTENTION CHEF**

Special Dietary Needs: Gluten Free 1 Beef quesadilla, and 1 chicken quesadilla on corn tortillas

**ROOM SET-UP**

Please have To-go boxes/ plastic silverware available ~Team will come through line and build their own meal and then depart back to their room



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(1) Double Sided Buffet set on Right side of room and (1) Double Sided Buffet set on Left side of room  
Existing Set-up

**MISCELLANEOUS**

BUFFETS NEED TO BE SET AND READY 30 MINUTES PRIOR START TIME  
ALL FOOD LABELED  
\*\*\*No music playing in room  
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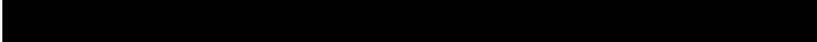
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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
7:00 AM-3:00 PM	Special POST AS: Treatment/Taping Room	San Marcos/Pecos		15		

***No Food or Beverage Required at this Time***

**ROOM SET-UP**

Special

(6) Taping tables- Cover each with a blanket and sheet Locate each table close to the outlets  
 Chairs stacked and placed in corner of the room  
 (30)Towels  
 (4) Trash cans  
 (2) Large Coolers with Ice

**MISCELLANEOUS**

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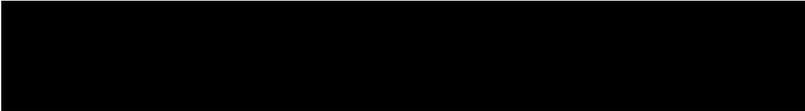
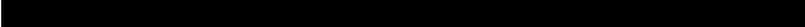
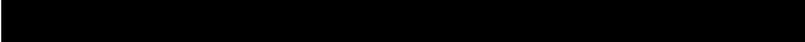
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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
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7:00 AM-3:00 PM	Holding Room POST AS: Stretching Room	Brazos/Colo		20		

**7:00 AM Holding Room Brazos/Colo**

Empty Room for Stretching

**ROOM SET-UP** Special

**MISCELLANEOUS** \*\*\*No music playing in room  
 \*\*\*Please set the temperature in room to 68 degrees

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TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
7:30 AM-4:20 PM	Coffee Break POST AS: Coaches Beverage Station	Trinity Ballroom 2 & 3		10		

**7:30 AM Coffee Break**

Just Now Brewed Regular Coffee

Hot Water with Assorted Teas & Hot Chocolate Packets

Regular Coffee mugs and a LARGE amount of To-Go Cups- Place a trash can next to Coffee Break

**ROOM SET-UP** Coaches Coffee Station must be available upon team arrival  
 \*\*\*Set inside room near entrance\*\*\*

**MISCELLANEOUS** VERY IMPORTANT- to monitor Coaches Coffee so that it does not run out

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				EXP	GTD	SET
9:15 AM-10:00 AM	Breakfast Buffet	Trinity Ballroom 2 & 3		100	105	

**9:15 AM Breakfast Buffet**

Omelet Station (4 attendants)  
 Bacon, Ham, Onions, bell peppers, tomatoes, spinach, whole eggs, egg whites, and salsa

Scrambled Eggs (Ketchup and Salsa on the side)

Bowl of Hard Boiled Eggs  
 40 total

Turkey Sausage (Links or Patties), and Crispy Bacon

Hash Browns  
 4 oz per person

Pancakes - With Syrup and Butter on the side

French Toast  
 Use Thick cut bread, warm syrup, and powdered sugar on the side (2 - 3 per person)

Grits (Shredded cheese and white sugar on the side)  
 2 oz per person

Oatmeal Station  
 Brown Sugar, Fresh mixed berries, strawberries, blueberries, raspberries, mixed chopped nuts on the side. (2 oz per person)

Variety of Cereal Cups  
 Served with 2 % milk (40 total)

Greek Yougurt Parfait Bar  
 Vanilla greek yougurt, honey, fresh mixed berries, strawberries, blueberries, Sliced Kiwi, raspberries, variety of granola)  
 2 oz per person

Bowl of whole Fruit  
 Bananas, Apples, and Cutie Oranges  
 30 pieces total

Toaster Station  
 White bread, wheat bread, bagels, peanut butter, cream cheese (20 slices of each bread, and 20 total bagels)

Beverage Station  
 180 Bottled water, and 100 individual Tropicana OJ (10 oz) placed in the refrigerator  
 Keep table near refrigerator for electrolyte, and crystal light products



**EVENT ORDER**  
DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
CHAMPIONS CIRCLE  
3300 Championship Parkway, Fort Worth, TX 76177  
PHONE:(817) 961-0800

Page # 2 of 2  
Event Order #: 954898  
Quote #: M-L53J33Z  
Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
ORGANIZATION: University of North Texas

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(105) Saturday Breakfast

**ATTENTION CHEF**

Meal Notes: \* Scrambled eggs must not be runny  
\*Bacon must be crispy  
\*French Toast to be made with thick sliced White Bread  
\*Greek Yogurt must be VANILLA  
\* Use fresh berries for Oatmeal/ Parfait stations - not dried fruit  
\*Individual cereals to be cupped and not boxed.

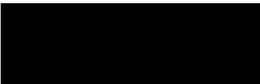
**ROOM SET-UP**

Existing Set: (15) Rounds of 8 - Black Linen  
(1) Table- top stanchion per table - Plus 4 additional stanchions -  
Each table set with: Salt, Pepper, Low fat whipped butter, ketchup, A-1 Sauce, Heinz 57,  
Cholula and tabasco sauce and  
Small shaker container of parmesan cheese  
(2) Double Sided Buffets Inside room  
Rolled Silverware at each placesetting (teaspoon, salad fork, entree fork, butter knife)~

**MISCELLANEOUS**

ALL FOOD LABELED  
BUFFETS NEED TO BE READY AND SET 30 MINUTES PRIOR REQUIRED TIME  
\*\*\*No music playing in room  
\*\*\*Please set the temperature in room to 68 degrees

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature: 

If in agreement, please sign one copy and return



**EVENT ORDER**  
 DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
 CHAMPIONS CIRCLE  
 3300 Championship Parkway, Fort Worth, TX 76177  
 PHONE:(817) 961-0800

Page # 1 of 1  
 Event Order #: 955020  
 Quote #: M-L53J33Z  
 Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
 ORGANIZATION: University of North Texas

POST AS: University of North Texas @ SMU  
 BILLING ADDRESS: 1155 Union Circle, Denton, TX 76203-5017  
 CUSTOMER:   
 IN-HOUSE CONTACT:   
 MANAGERS:   
 DATE PRINTED: Wednesday, September 08, 2021

Fax #:

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
10:00 AM-3:00 PM	Meeting POST AS: Walk Thru/ Team Meeting	Trinity 1		40		

***No Food or Beverage Required at this Time***

**AUDIO VISUAL** Client to provide own projector and screen

**ROOM SET-UP** Theatre

Theater seating  
 Water Stations (2) in back of the room- see diagram  
 Grease Boards - (Hotel to provide)  
 Cocktail Round for Projector

**MISCELLANEOUS** \*\*\*No music playing in room  
 \*\*\*Please set the temperature in room to 68 degrees

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature: 

If in agreement, please sign one copy and return



**EVENT ORDER**  
 DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
 CHAMPIONS CIRCLE  
 3300 Championship Parkway, Fort Worth, TX 76177  
 PHONE:(817) 961-0800

Page # 1 of 1  
 Event Order #: 954941  
 Quote #: M-L53J33Z  
 Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
 ORGANIZATION: University of North Texas

POST AS: University of North Texas @ SMU  
 BILLING ADDRESS: 1155 Union Circle, Denton, TX 76203-5017  
 CUSTOMER:  
 IN-HOUSE CONTACT:  
 MANAGERS:  
 DATE PRINTED: Wednesday, September 08, 2021



Fax #:

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
11:15 AM-12:45 PM	Box Lunch	Trinity Ballroom 2 & 3		100	90	

**11:15 AM Box Lunch**

- (70) Turkey and Swiss on White Bread, and (30) Ham and Swiss on White Bread
- Individual Portions of Lettuce, Tomato, Pickle, (2) Low Fat Mayo and (2) Mustard Packets  
 ~Put extra mustard and mayo packets
- 1 Bag of BAKED Chips per lunch, (all same flavor)
- Individual Fruit Cup
- Pre Bagged Drinks
- (2) Powerade, and (2) Waters per player- 90 Bags (Provided by client)
- Plastic Silverware
- Boxes Need to ready and set 30 minutes prior required time
- (90) Boxed Lunch

**ATTENTION CHEF** Special Dietary needs- (1)Gluten Free Use Gluten Free bread for the sandwich

**MISCELLANEOUS** ALL FOOD LABELED  
 Box Lunches needs to be set and ready (30) minutes prior  
 \*\*\*No music playing in room  
 \*\*\*Please set the temperature in room to 68 degrees

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature:

If in agreement, please sign one copy and return



**EVENT ORDER**  
 DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
 CHAMPIONS CIRCLE  
 3300 Championship Parkway, Fort Worth, TX 76177  
 PHONE:(817) 961-0800

Page # 1 of 2  
 Event Order #: 954961  
 Quote #: M-L53J33Z  
 Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
 ORGANIZATION: University of North Texas

POST AS: University of North Texas @ SMU  
 BILLING ADDRESS: 1155 Union Circle, Denton, TX 76203-5017  
 CUSTOMER:  
 IN-HOUSE CONTACT:  
 MANAGERS:  
 DATE PRINTED: Wednesday, September 08, 2021

Fax #:

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
2:10 PM-3:00 PM	Lunch Buffet POST AS: Pre-Game Meal	Trinity Ballroom 2 & 3		110	105	

**2:10 PM Lunch Buffet**

6 oz Beef Tenderloin, 50% Medium, 50% Medium Well  
 2 per person

~(Separate and label Medium and Medium Well Steaks)

Grilled Chicken Breast, (BBQ sauce on the side)  
 8 oz per person

Grilled Blackened Catfish

Penne Pasta with Meat Sauce on the side  
 Use 93/7 Lean Ground Beef

Roasted New Potatoes  
 Cut in halves (not diced)

Mashed Potatoes

Saffron Rice  
 No vegetables or extra added to rice

Whole Green Beans

Dinner Rolls and Cornbread  
 Honey butter served on the side for cornbread  
 ~To be placed at the end of the buffet line and warm for service

Salad: Iceberg Lettuce, Spinach, Slivered Carrots, Chopped Tomatoes, Sliced Cucumber and Croutons  
 To be placed on the buffet line

Ranch, Thousand Island and Italian Dressings

Pre - Game Meal

Tables Set Up:  
 Salt, pepper, low fat whipped butter, ketchup, A1 Sauce, Heinz 57, Cholula, Tabasco sauce, and small parmesan cheese bottle

Beverage Station  
 180 water bottles, and 100 Powerades in a refrigerator.  
 Keep small table near refrigerator

Marriott Proprietary and Confidential



**EVENT ORDER**  
DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
CHAMPIONS CIRCLE  
3300 Championship Parkway, Fort Worth, TX 76177  
PHONE:(817) 961-0800

Page # 2 of 2  
Event Order #: 954961  
Quote #: M-L53J33Z  
Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
ORGANIZATION: University of North Texas

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**ATTENTION CHEF**

Special Dietary Needs: (1) Gluten Free ~ (1) pre plated gluten free spaghetti served with meat sauce (use lean beef)

**ROOM SET-UP**

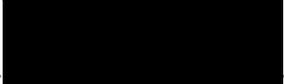
(15) Rounds of 8 - Black Linen  
(1) Table- top stanchion per table - Plus 4 additional stanchions -  
Each table set with: Salt, Pepper, Low fat whipped butter, ketchup, A-1 Sauce, Heinz 57, Cholula and tabasco sauce and  
Small shaker container of parmesan cheese  
Rolled Silverware at each placesetting (teaspoon, salad fork, entree fork, butter knife)~  
One Steak Knife at each place setting  
(2) Double Sided Buffet Table Inside room

**MISCELLANEOUS**

Room and Food needs to be set and ready (30) minutes prior  
ALL FOOD LABELED  
\*\*\*No music playing in room  
\*\*\*Please set the temperature in room to 68 degrees

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature: \_\_\_\_\_



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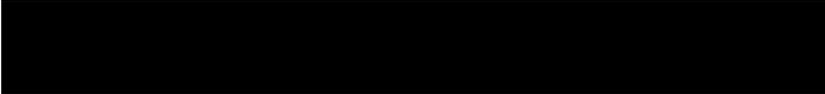


**EVENT ORDER**  
 DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT  
 CHAMPIONS CIRCLE  
 3300 Championship Parkway, Fort Worth, TX 76177  
 PHONE:(817) 961-0800

Page # 1 of 1  
 Event Order #: 955035  
 Quote #: M-L53J33Z  
 Folio #: 31589

FUNCTION DAY/DATE: Saturday, September 11, 2021  
 ORGANIZATION: University of North Texas

POST AS: University of North Texas @ SMU  
 BILLING ADDRESS: 1155 Union Circle, Denton, TX 76203-5017  
 CUSTOMER:  
 IN-HOUSE CONTACT:  
 MANAGERS:  
 DATE PRINTED: Wednesday, September 08, 2021



Fax #:

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
2:30 PM-3:00 PM	Holding Room POST AS: Drivers - Meal Room	Guadalupe		10		

*No Food or Beverage Required at this Time*

**ROOM SET-UP**

Special

(1) round of 5. Bus drivers and police escort will eat in this room  
 Rolled Silverware

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature:



If in agreement, please sign one copy and return

Addendum attached hereto and incorporated herein for all purposes.



**MARRIOTT**  
DALLAS/FORT WORTH  
CHAMPIONS CIRCLE

**DESCRIPTION OF GROUP AND EVENT**

The following represents an agreement between Dallas/Fort Worth Marriott Hotel & Golf Club at Champions Circle, 3300 Championship Parkway, Fort Worth, TX, 76177, (817) 961-0800 and University of North Texas.

**ORGANIZATION:** University of North Texas  
**CONTACT: Name:** [REDACTED]  
**Job Title:** Assistant Athletic Director for Football  
**Street Address:** 1155 Union Circle # 311250  
**City, State, Postal Code:** Denton, TX 76203-5017  
**Country/Region:** USA  
**Phone Number:** [REDACTED]  
**E-mail Address:** [REDACTED]

**NAME OF EVENT:** University of North Texas Football  
**OFFICIAL PROGRAM DATES:**

- Friday, 09/03/2021 - Saturday, 09/04/2021 UNT vs. Northwestern State University
- Friday, 09/10/2021 - Saturday, 09/11/2021 UNT vs. Southern Methodist University
- Friday, 09/17/2021 - Saturday, 09/18/2021 UNT vs. Univ Alabama- Birmingham
- Friday, 10/15/2021 - Saturday, 10/16/2021 UNT vs. Marshall University
- Friday, 10/22/2021 - Saturday, 10/23/2021 UNT vs. Liberty University
- Friday, 11/12/2021 - Saturday, 11/13/2021 UNT vs. University Texas- El Paso
- Friday, 11/26/2021 - Saturday, 11/27/2021 UNT vs. University Texas- San Antonio

**GUEST ROOM COMMITMENT/GROUP ROOM RATES**

The Hotel agrees that it will provide, and University of North Texas agrees that it will be responsible for utilizing, 48 room nights per program date in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	Presidential	Executive King	Standard Double Room	Standard Room King	Total Rooms
09/03/2021	Fri	1	2	40	5	48
09/10/2021	Fri	1	2	40	5	48
09/17/2021	Fri	1	2	40	5	48
10/15/2021	Fri	1	2	40	5	48
10/22/2021	Fri	1	2	40	5	48
11/12/2021	Fri	1	2	40	5	48
11/26/2021	Fri	1	2	40	5	48

Start Date	End Date	Room Type	Single
09/03/2021	11/26/2021	Presidential/Exec Suite	\$119.00
09/03/2021	11/26/2021	Standard Double Room	\$119.00
09/03/2021	11/26/2021	Standard Room King	\$119.00

Hotel's room rates are subject to applicable state and local taxes (currently 17.3%) in effect at the time of check-out.

**COMMISSION**

The group room rates listed above are net non-commissionable. University of North Texas will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

**GUARANTEED RESERVATIONS**

All reservations must be guaranteed with a major credit card or Purchase order by University of North Texas. Hotel will not hold any reservations unless secured by one of the above methods.

**CUT-OFF DATE/METHOD OF RESERVATIONS**

Reservations by rooming list must be received no later than 5:00 PM, 7 days prior to arrival, which will be the **Friday prior to each arrival date** (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at the University of North Texas group rate after this date.

These dates are as follows:

- Friday August 27<sup>th</sup>, 2021 \*
- Friday September 3<sup>rd</sup>, 2021 \
- Friday September 10<sup>th</sup>, 2021 <sup>a</sup>
- Friday October 8<sup>th</sup>, 2021 •
- Friday October 15<sup>th</sup>, 2021 ♣
- Friday November 5<sup>th</sup>, 2021 ♠
- Friday November 19<sup>th</sup>, 2021

**BILLING ARRANGEMENTS**

The following billing arrangements apply: Room, banquet, service charge and any tax charges to Master Account. Prior to each event, Hotel will issue an Event Order, substantially similar to the form attached as Exhibit A.

**PAYMENT BY CREDIT CARD OR PURCHASE ORDER**

If University of North Texas wishes to pay any portion of its obligation by credit card or Purchase Order, the credit card information must be entered into our secure online website.

Prior to the execution of this agreement University of North Texas shall provide hotel with credit card authorization information. A Credit Card Information Request e-mail will be sent to the e-mail address provided by University of North Texas.

University of North Texas agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

**FUNCTION INFORMATION AGENDA/EVENT AGENDA**

Based on the requirements outlined by University of North Texas, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda for each of the following six programs:

- Friday, 09/03/2021 - Saturday, 09/04/2021 UNT vs. Northwestern State University
- Friday, 09/10/2021 - Saturday, 09/11/2021 UNT vs. Southern Methodist University
- Friday, 09/17/2021 - Saturday, 09/18/2021 UNT vs. Univ Alabama- Birmingham
- Friday, 10/22/2021 - Saturday, 10/23/2021 UNT vs. Liberty University
- Friday, 11/12/2021 - Saturday, 11/13/2021 UNT vs. University Texas- El Paso
- Friday, 11/26/2021 - Saturday, 11/27/2021 UNT vs. University Texas- San Antonio

Day	Start Time	End Time	Function Type	Setup	# People	Room	Related Events
Fri	3:00 PM	10:00 PM	Meal Room	Rounds of 8	100	Trinity 2&3	6:15 PM - Dinner 9:25 PM - Coffee Break
Fri	3:00 PM	11:59 PM	Defensive / Chapel	Theatre	100	Trinity 1	
Fri	3:00 PM	11:59 PM	Special	Treatment/Taping	15	San Marcos/Pecos	
Fri	3:00 PM	11:59 PM	Registration	Registration	1	Trinity Foyer	
Fri	3:00 PM	11:59 PM	Offensive	Theatre	50	Guadalupe	
Fri	3:00 PM	11:59 PM	Stretching room	Special	50	Brazos/Colorado	
Sat	6:00 AM	4:00 PM	Special	Treatment/Taping	15	San Marcos/Pecos	
Sat	6:00 AM	4:00 PM	Defensive / Chapel	Theatre	100	Trinity 1	
Sat	6:00 AM	4:00 PM	Meal Room	Rounds of 8	100	Trinity 2 & 3	9:30 AM - Breakfast Buffet 10:30 AM - Box Lunch 2:30 PM - Lunch Buffet
Sat	6:00 AM	4:00 PM	Offensive	Theatre	50	Guadalupe	
Sat	6:00 AM	4:00 PM	Stretching room	Special	50	Brazos/Colorado	

For the Following program Friday, 10/15/2021 - Saturday, 10/16/2021 UNT vs. Marshall University The space assignments will be the following:

Day	Start Time	End Time	Function Type	Setup	# People	Room	Related Events
Fri	3:00 PM	10:00 PM	Meal Room	Rounds of 8	100	The Paddock	6:15 PM - Dinner 9:25 PM - Coffee Break
Fri	3:00 PM	11:59 PM	Defensive / Chapel	Theatre	100	Guadalupe/Brazos/Colorado	
Fri	3:00 PM	11:59 PM	Special	Treatment/Taping	15	San Marcos/Pecos	
Fri	3:00 PM	11:59 PM	Registration	Registration	1	Trinity Foyer	
Fri	3:00 PM	11:59 PM	Offensive	Theatre	50	Red River 1&2	
Fri	3:00 PM	11:59 PM	Stretching room	Special	50	Rio Grande 1&2	
Sat	6:00 AM	4:00 PM	Special	Treatment/Taping	15	San Marcos/Pecos	
Sat	6:00 AM	4:00 PM	Defensive / Chapel	Theatre	100	Guadalupe/Brazos/Colorado	
Sat	6:00 AM	4:00 PM	Meal Room	Rounds of 8	100	The Paddock	9:30 AM - Breakfast Buffet 10:30 AM - Box Lunch 2:30 PM - Lunch Buffet
Sat	6:00 AM	4:00 PM	Offensive	Theatre	50	Red River 1&2	
Sat	6:00 AM	4:00 PM	Stretching room	Special	50	Rio Grande 1&2	

**MEAL PRICING**

Based on the 2021 UNT Travel Manual Food and Beverage needs the meal pricing will be as follows:

- Friday Night Dinner - \$50++
- Friday Night Snack - \$34++
- Saturday Breakfast – \$38++
- Saturday Boxed Lunch - \$23++
- Saturday Pregame Meal - \$52++

All meeting room, food and beverage, and related services are subject to applicable taxes (currently 8.25%) and service charge (currently 24%) in effect on the date(s) of the event.

**DAMAGE TO FUNCTION SPACE**

University of North Texas agrees to pay for any damage to the function space that occurs while University of North Texas is using it. University of North Texas will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than University of North Texas and its attendees.

**ATTRITION – Rooms Per Night**

Hotel is relying upon University of North Texas's nightly use of the Room Night Commitment and, if applicable, the Minimum Banquet Food and Beverage Revenue. University of North Texas agrees that a loss will be incurred by Hotel if University of North Texas's actual usage is less than eighty percent (80%) of the Room Night Commitment on any night of the Event.

Hotel agrees to allow for a twenty percent (20%) reduction in the nightly Room Night Commitment. Each night during the Event, Hotel will subtract the actual room usage for that night and the amount of permissible attrition for that night from the Room Night Commitment for that night. The difference of room nights will be multiplied by the group's average room rate (excluding staff and or complimentary rooms) and the resulting amount will be posted as charges to University of North Texas's Master Account, plus applicable taxes, at the conclusion of the Event.

Additionally, at the conclusion of the Event, if the actual banquet food and beverage revenue is less than the Minimum Banquet Food and Beverage Revenue, one hundred percent (100%) of the difference will be posted to the Master Account. These charges represent a reasonable effort on behalf of the Hotel to establish its loss prospectively and shall be due as liquidated damages.

**MINIMUM BANQUET FOOD AND BEVERAGE REVENUE REQUIREMENT**

University of North Texas agrees to a minimum banquet food and beverage revenue of **\$10,000- per individual weekend program (7 programs total)**, exclusive of tax and service charge (the "Minimum Banquet Food and Beverage Revenue"). Hotel will confirm the food and beverage prices 30 days prior to University of North Texas's arrival date. University of North Texas shall provide Hotel with the guaranteed number of attendees no less than 72 hours prior to the first scheduled function. The date the guarantee is due to the hotel is the Tuesday prior to each arrival .

**CANCELLATION - Contracts with Room Nights and F&B**

In the event of a group cancellation occurring 0 to 30 days prior to arrival, liquidated damages in the amount of one hundred percent (100%) of the Room Night Commitment, ninety percent (90%) of the Minimum Banquet Food and Beverage Revenue, and Total Meeting Room Rental will be due, plus applicable taxes.

In the event of a group cancellation occurring 31 to 90 days prior to arrival, liquidated damages in the amount of ninety percent (90%) of the Room Night Commitment, eighty percent (80%) of the Minimum Banquet Food and Beverage Revenue, and Total Meeting Room Rental will be due, plus applicable taxes.

In the event of a group cancellation occurring 91 to 180 days prior to arrival, liquidated damages in the amount of eighty percent (80%) of the Room Night Commitment, seventy percent (70%) of the Minimum Banquet Food and Beverage Revenue, and Total Meeting Room Rental will be due, plus applicable taxes.

In the event of a group cancellation occurring 91 to 180 days prior to arrival, liquidated damages in the amount of seventy percent (70%) of the Room Night Commitment, sixty percent (60%) of the Minimum Banquet Food and Beverage Revenue, and Total Meeting Room Rental will be due, plus applicable taxes.

**IMPOSSIBILITY**

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, Pandemics, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.

**COMPLIANCE WITH LAW**

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and University of North Texas agree to cooperate with each other to ensure compliance with such laws.

**CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT**

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or University of North Texas will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

**DISPUTE RESOLUTION**

In the event of dispute resolution, the non-prevailing party will pay the other's costs and attorney's fees.

**LIQUOR LICENSE**

University of North Texas understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are underage.

**COMPLIANCE WITH EQUAL OPPORTUNITY LAWS**

This section describes Marriott's obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Marriott (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

**PRIVACY**

Marriott International, Inc. ("Marriott") is committed to complying with obligations applicable to Marriott under applicable privacy and data protection laws, including to the extent applicable EU data protection laws. Hotel shall comply with the then-current Marriott Group Global Privacy Statement (the "Privacy Statement," currently available at <http://www.marriott.com/about/privacy.mi>) with respect to any personal data received under this Agreement.

Without limiting the foregoing obligation, Hotel has implemented measures designed to: (1) provide notice to individuals about its collection and use of their personal data, including through the Privacy Statement; (2) use such personal data only for legitimate business purposes; (3) provide means by which individuals may request to review, correct, update, suppress, restrict or delete or port their personal data, consistent with applicable law; (4) require any service providers with whom personal data is shared to protect the confidentiality and

security of such data; and (5) use technical and organizational measures to protect personal data within its organization against unauthorized or unlawful access, acquisition, use, disclosure, loss, or alteration.

University of North Texas will obtain all necessary rights and permissions prior to providing any personal data to Hotel, including all rights and permissions required for Hotel, Hotel affiliates, and service providers to use and transfer the personal data to locations both within and outside the point of collection (including to the United States) in accordance with Hotel's privacy statement and applicable law. Notwithstanding any other provision, Hotel may use an individual's own personal data to the extent directed by, consented to or requested by such individual.

**IN-HOUSE EQUIPMENT**

Hotel will provide, at no charge, a reasonable amount of meeting equipment (for example, chairs, tables, chalkboards, etc.). These complimentary arrangements do not include special setups or extraordinary formats that would deplete Hotel's present in-house equipment to the point of requiring rental of an additional supply to accommodate University of North Texas's needs. If such special setups or extraordinary formats are requested, Hotel will present University of North Texas two (2) alternatives: (1) charging University of North Texas the rental cost for additional equipment, or (2) changing the extraordinary setup to a standard format, avoiding the additional cost.

**TECHNICAL SERVICES**

PSAV is Hotel's preferred provider for audio/visual needs. There are no fees associated with group providing their own AV items.

**UNATTENDED ITEMS/ADDITIONAL SECURITY**

The Hotel cannot ensure the security of items left unattended in function rooms. Special arrangements may be made with the Hotel for securing a limited number of valuable items. If University of North Texas requires additional security with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

**MARRIOTT BONVOY EVENTS**

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties.

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and University of North Texas has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity ("SOE") booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

GROUP MUST CHECK ONE OPTION BELOW:

- The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name \_\_\_\_\_  
Marriott Bonvoy Membership Number \_\_\_\_\_

\*If Miles are desired instead of Points, please also provide:  
Participating airline name \_\_\_\_\_  
Participating airline frequent flyer account number \_\_\_\_\_

OR

- The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual's prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the "Terms and Conditions"), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

\*Electronic selection – This may be done in Microsoft Word by double-clicking on the above unfilled box, choosing a blackened box, and then clicking "Insert." Alternatively, one can use the commands "Insert" and "Symbol," choose the blackened box, and then click

"Insert."

**ACCEPTANCE**

When presented by the Hotel to University of North Texas, this document is an invitation by the Hotel to University of North Texas to make an offer. Upon signature by University of North Texas, this document will be an offer by University of North Texas. Only upon signature of this document by all parties will this document constitute a binding agreement.

Upon signature by both parties, University of North Texas and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

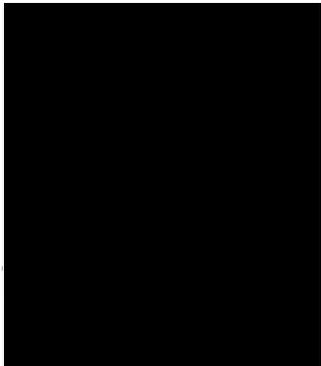
**SIGNATURES**

Approved and authorized by University of North Texas:

Name: (Print) \_\_\_\_\_  
Title: (Print) \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: 4/5/2021

Approved and authorized by Hotel:

Name: (Print) \_\_\_\_\_  
Title: (Print) \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: 4/5/2021



**EXHIBIT A  
EVENT ORDER FORM**



**EVENT ORDER**  
**DALLAS/FORT WORTH MARRIOTT HOTEL & GOLF CLUB AT**  
**CHAMPIONS CIRCLE**  
 3300 Championship Parkway, Fort Worth, TX 76177  
 PHONE:(817) 961-0800

Page # 1 of 1  
 Event Order #: 201611  
 Quote #: M-L8C2FGL  
 Folio #:

FUNCTION DAY/DATE: Friday, November 26, 2021  
 ORGANIZATION: University of North Texas

POST AS: University of North Texas vs. UTSA  
 BILLING ADDRESS: 1155 Union Circle # 311250, Denton, TX 76203-5017  
 CUSTOMER: Mr. Shane Elder Phone #: (940) 565-2764 Fax #:  
 IN-HOUSE CONTACT: SAME  
 MANAGERS:  
 DATE PRINTED: Thursday, April 01, 2021

**GUARANTEE OF ATTENDANCE IS REQUIRED 72 HOURS (3 WORKING DAYS) PRIOR TO FUNCTION. OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE**

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
3:00 PM-10:00 PM	Special POST AS: Meal	Trinity Ballroom 2 & 3		100		
6:15 PM-7:00 PM	Dinner	Trinity Ballroom 2 & 3		90		
9:25 PM-10:30 PM	Coffee Break POST AS: Night Snack	Trinity Ballroom 2 & 3		90		

*No Food or Beverage Required at this Time*

**ROOM SET-UP**      3:00 PM-10:00 PM      Special      Trinity Ballroom 2 & 3  
 Rounds of 8

A mandatory service charge of 24% of your total food and beverage charges will be added to your bill. A portion of the service charge will be distributed to the banquet service staff and a portion will be kept by the hotel to cover overhead costs such as logistics planning, administration, recycling, trash removal, transportation and liability coverage. The service charge is not a tip or gratuity for any employee and is not the property of the employee(s) providing service to you. Please note that the service charge is taxable at 8.25%. All taxes and service charge are subject to change without notice.

Signature: \_\_\_\_\_

If in agreement, please sign one copy and return

## STANDARD ADDENDUM TO AGREEMENT

Contracts with the University of North Texas System and the University of North Texas (collectively, "UNT") are subject to the following terms and conditions, which are incorporated for all purposes into the Agreement to which they are attached. In the event of a conflict between the Agreement and this Addendum to Agreement, this Addendum shall govern. Any term or condition of the Agreement that is not superseded by a term or condition of this Addendum shall remain in full force and effect.

**Payment.** In accordance with Chapter 2251 of the Texas Gov't Code: (a) payment shall be made no later than thirty days following the later of (i) delivery of the goods or completion of the services and (ii) delivery of an invoice to UNT; and (b) interest, if any, on past due payments shall accrue and be paid at the maximum rate allowed by law. Vendor must be in good standing, not indebted to the State of Texas, and current on all taxes owed to the State of Texas for payment to occur. Invoices and any required supporting documents must be presented to: University of North Texas – Business Service Center, 1112 Dallas Dr. Ste. 4000, Denton, TX 76205.

**Eligibility to Receive Payment.** By entering into and performing under this Agreement, Vendor certifies that under Section 231.006 of the Texas Family Code and under Section 2155.004 of the Texas Gov't Code, it is not ineligible to receive the specified payment and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate.

**Tax Exempt.** UNT is exempt from the payment of taxes and will provide necessary documentation confirming its tax exempt status.

**Breach of Contract Claims Against UNT.** Chapter 2260 of the Texas Gov't Code establishes a dispute resolution process for contracts involving goods, services, and certain types of projects. To the extent that Chapter 2260, Texas Gov't Code, is applicable to this Agreement and is not preempted by other applicable law, the dispute resolution process provided for in Chapter 2260 and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by the parties to attempt to resolve any claim for breach of contract against UNT that cannot be resolved in the ordinary course of business.

**Governing Law and Venue.** This Agreement shall be construed and enforced under and in accordance with the laws of the State of Texas. The Agreement is made and entered into, and is performable in whole or in part in Denton County, Texas, and venue for any suit filed against UNT shall be subject to the mandatory venue statute set forth in § 105.151 of the Texas Education Code.

**No Excess Obligations.** In the event this Agreement spans multiple fiscal years, UNT's continuing performance under this Agreement is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Texas State Legislature. If the Legislature fails to appropriate or allot the necessary funds, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act, UNT shall issue written notice to Vendor that UNT may terminate the Agreement without further duty or obligation.

**Travel Expenses.** Reasonable travel, meals, and lodging expenses shall be charged in accordance with and shall not exceed State of Texas travel, meal, and lodging reimbursement guidelines applicable to employees of the State of Texas.

**Delivery.** Delivery shall be FOB Destination.

**Insurance.** UNT, as an agency of the State of Texas, is insured for general liability insurance under a self-insurance program covering its limits of liability. The parties agree that such self-insurance by UNT shall without further requirement, satisfy all insurance obligations of UNT under the Agreement.

**Force Majeure.** Neither party shall be liable for any loss or damages or for any delays or failure to perform one or more of its contractual duties arising out of causes beyond its reasonable control and without its fault or negligence, including, but not limited to, Acts of God, epidemic or pandemic (new or existing), public emergency, government regulation, order, or instruction, act of civil or military authority, fire, riot, lockout, war, embargo, Internet disruption or communications failure, travel ban, NCAA cancellation or postponement of an event, game, championship, or activity, or Conference-USA cancellation or postponement of an event, game, championship, or activity. This provision shall become effective only if the party failing to perform notifies the other party within a reasonable time of the extent and nature of the Force Majeure event, limits delay in performance to that required by the event, and takes all commercially reasonable steps to minimize damages and resume performance. Notwithstanding anything to the contrary contained herein, if a party is unable to perform hereunder due to COVID, the party may terminate this Agreement without liability by providing written notice to the other party. If this Agreement is terminated pursuant to this Force Majeure section then Vendor will not charge UNT any

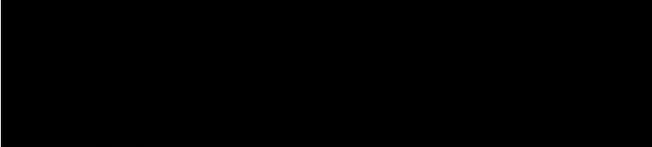
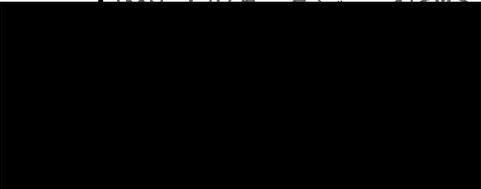
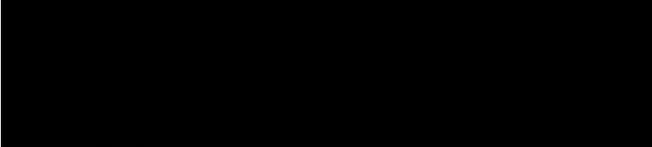
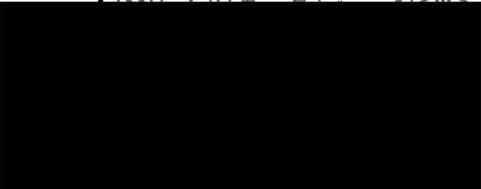
fees, including but not limited to cancellation fees and, within thirty (30) days after termination, Vendor will reimburse UNT for all payments and deposits previously paid by UNT to Vendor that were (a) not earned by Vendor prior to termination or (b) for goods or services that UNT did not receive from Vendor prior to termination.

**Public Information.** UNT shall release information to the extent required by the Texas Public Information Act and other applicable law. If requested, Vendor shall make public information available to UNT in an electronic format. The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this contract and Vendor agrees that the contract can be terminated if Vendor knowingly or intentionally fails to comply with a requirement of that subchapter. Further, Vendor agrees (1) to preserve contracting information for the duration of the contract and according to UNT records retention requirements; (2) to promptly provide contracting information to UNT when requested; and (3) upon completion of the contract to provide, at no cost, all contracting information to UNT or to preserve all contracting information according to UNT's records retention requirements.

**Required Posting of Contracts on Website.** Vendor acknowledges and agrees that UNT is required by Section 2261.253 of the Texas Gov't Code to post each contract it enters into for the purchase of goods or services from a private vendor on its Internet website, including any terms and conditions otherwise marked confidential and/or proprietary.

**Israel Non-Boycott Verification.** If the Agreement is subject to Texas Gov't Code Section 2271.002, Vendor hereby represents, verifies, and warrants that it does not boycott Israel and will not boycott Israel during the term of the Agreement.

**Limitations.** UNT is subject to constitutional and statutory limitations on its ability to enter into certain terms and conditions of the Agreement, which may include those terms and conditions relating to: liens on UNT property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers, and limitations on legal rights, remedies, requirements, and processes; limitations of time in which to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorney's fees; dispute resolution; and indemnities. Terms and conditions relating to these limitations will not be binding on UNT, except to the extent not prohibited by the Constitution and the laws of the State of Texas.

VENDOR:	<u>DFW Marriott Hotel</u> <u>1616 American Express Circle</u>	UNIVERSITY OF NORTH TEXAS
By:		By: 
Name:		Title: 
Title:		Date: <u>4/5/2021</u>
Date:	<u>4/5/2021</u>	