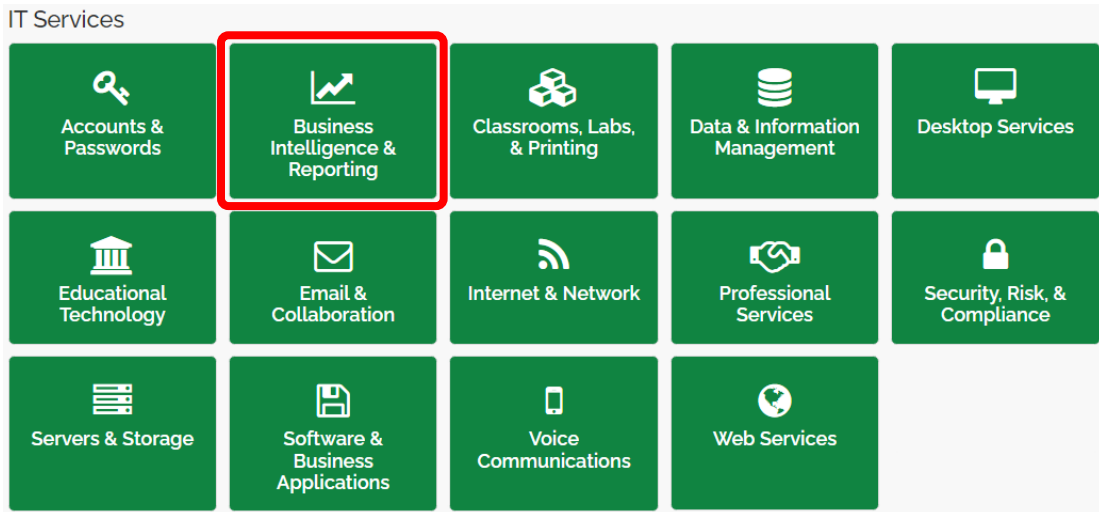
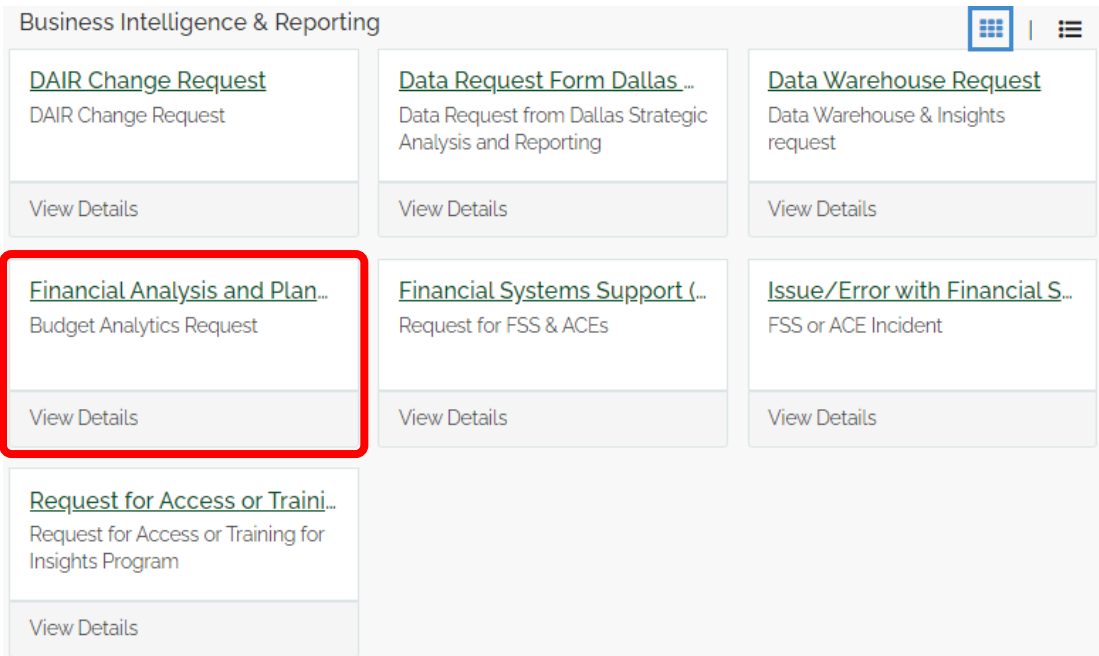


How-To Create a Budget Analytics ServiceNow Ticket

1. Visit <https://ithelp.untsystem.edu/>
2. Select Business Intelligence and Reporting



3. Select Financial Analysis and Planning (Budget Analytics Request)



- Under Information about the Requester, please enter your EUID to autofill your information.

Home | Business Intelligence & Reporting | Financial Analysis and Planning

Financial Analysis and Planning

Budget Analytics Request

Report an issue or submit a request to UNTS Budget Analytics.

Information about the Requester

*EUID	<input type="text"/>	Position (job title)	<input type="text"/>
First name	<input type="text"/>	Department	<input type="text"/>
Last name	<input type="text"/>	Email address	<input type="text"/>
EMPLID	<input type="text"/>		


- Under Request Details, please select the *Request Type* and provide us with a short description of the issue that you are having and the name of the report. If you're seeking reporting access, please type "Reporting Access" in the *Details of Request* box.

Request Details

*Request type

-- None --

*Details of Request

 Add attachments