UNT System

Strategic Infrastructure, Planning & Construction

DATE: November 6, 2026

TO: Potential Respondents

FROM: Carrie Stoeckert—Construction Contract Expeditor III

SUBJECT: Questions #1
RFQ769-26-1028CS Sycamore Hall Stewardship Renovation

1. If interviews are required for this project, when will they be scheduled?

   ANSWER: Firm interviews are tentatively scheduled for December 17, 2026.

2. If we use staff from a construction company for our cost estimating services, will that preclude them from bidding on the construction phase?

   ANSWER: Estimating is to be provided by an independent professional estimating company approved by the Owner for the purpose of validating estimates provided by the Contractor.

3. The RFQ mentions Project Programming currently being underway and that selected firm may be required to provide program verification. Please confirm that programming deliverables will be from the design firm or from UNT.

   ANSWER: The program that is currently underway is being developed by a design firm.

4. Are we required to use the VetHUB HSP form attached to the RFQ (old format), or should we submit using the most up-to-date format from the VetHUB website?

   ANSWER: The required format depends on the solicitation release date. For solicitations issued prior to November 1, please use the old format attached to the RFQ.

5. Are we required to do a Good Faith Effort if we select consultants that achieve the 3.25% goal?

   ANSWER: If you meet or exceed the 3.25% VetHUB goal, you must complete the Good Faith Effort requirements using Method A (Attachment A).

6. Can you please clarify if the "a. General Qualifications" section under "1. Firm Data" is different from a cover letter?

   ANSWER: Yes, it is different. That information is required under that particular requirement of the RFQ.

7. Are any comments/deviations from the included sample contract required to be submitted with the RFQ response?

   ANSWER: You can submit them, however UNT System will not make changes to the contract.

8. With the recent changes to the Texas HUB program, can you confirm whether UNT will recognize NCTRCA-certified Women Business Enterprise (WBE) and Small Business Enterprise (SBE) firms toward this participation goal, or whether participation is limited exclusively to firms holding active Texas VetHUB certification?

   ANSWER: TheTexas HUB program has transitioned to the VetHUB program, our agency only accepts VetHUB certifications for service-disabled veteran-owned businesses.

9. Is the equipment on the loop?

   ANSWER: Yes. It is on the chilled water loop.

10. What previous renovations have been done?

    ANSWER: Past renovations have included interior renovations, the addition of (2) library stacks areas, the addition of exiting stairs and accessible elevator, and most recently renovation to the 2nd floor and select MEP upgrades. Any documents that exist from previous renovations will be provided to the successful firm.

11. Where are the air handlers located?

    ANSWER: Most MEP equipment is located on the basement/ground level with (2) on the 2nd floor. Existing documents will be provided to the successful firm.

12. Programming is separate from this RFQ, who is doing the programming?

    ANSWER: Yes, Programming is currently in progress, and is being provided by a design firm.

13. Are we moving just offices?

ANSWER: The specifics will be addressed in the programming document regarding the relocations, but all academic spaces will require relocation from Sycamore. It is assumed that relocation/design of new Library space will not be included with the project at this point. The spaces that will be relocated into the renovated Sycamore are anticipated to be offices, academic, and dry research.

14. Is the GAB going to continue to be working through construction?

ANSWER: Yes. It will be required that both GAB and Language continue to be operational during construction. Logistics planning will be necessary during the design phase.