



DATE: May 9, 2022  
TO: Potential Respondents  
FROM: Elaine Robbins – Construction Contract Coordinator II  
SUBJECT: Questions #1  
RFP769-22-11315ER  
UNT Frisco Campus Furniture

**\*Please note that the UNTS webpage has changed – new link is:**  
<https://finance.untsystem.edu/vendor-resources/bid-inquiry/bid-opportunities.php>.

This document is being issued to answer questions that have been submitted as follows:

1. What key elements will drive your decision on vendor award for this bid (pricing, service capabilities, sustainability, aesthetics, etc.)?

**ANSWER: *The Evaluation Criteria which is listed in the solicitation document is how we will arrive at a decision, based on how vendors respond with information for each criteria. The Evaluation Criteria is listed in Section 5.2 of the document. As noted in this section the award will be based on “Best Value”, not necessarily the lowest cost.***

2. Is it UNT’s intention to go with a sole award on this bid and if not, will you be accepting partial bids?

**ANSWER: *As mentioned during the Pre-Solicitation meeting, we understand that potentially not all furniture vendors will be able to supply every item listed, and we expect there may be one or more companies awarded, so yes, we will accept partial bids.***

3. Can you provide elevations for the acoustical moss?

**ANSWER: *There will be an Addendum issued to address this question.***

4. We are going to be providing alternates to the workstations. On W.5, the picture is showing a fixed height top with fixed storage underneath. The description is calling for height adjustable table with fixed storage. Should be provide a solution using a height adjustable table, or fixed height table?

**ANSWER: Furniture should be provided as included in the specifications, the adjustable height is correct. The image is included as a reference for finishes and storage below the fixed surface.**

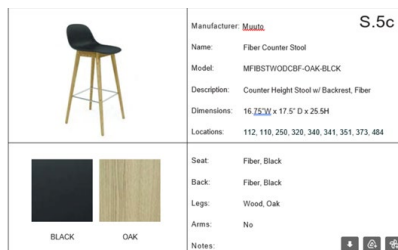
5. Would you be able to provide an autocad file for the floorplan?

**ANSWER: No, autocad file is not available at this time.**

6. Do you have a purchasing contract that you would like us to use, if available?

**ANSWER: Assuming that by stating “purchasing contract” that you may mean a Cooperative contract – if so, there is no preference, we are seeking the best costs.**

7. I noticed your breakdown grid states S.5c is a barstool however, the screen shot from the design deck states counter. Please confirm that we have the correct model number.



**ANSWER: The design specs are correct – the S.5c is as specified in the design sheet, even though the proposal/pricing sheet may have a slightly different name, it is intended to be S.5c as named in the design sheets.**

8. Because we are partial bidding and not bidding all of the 177 products, is the 21 percent of our partial bid total or 21 percent of the entire bid package total?

**ANSWER: The HUB goal of 21.1% for commodities would apply to whatever you are bidding – it sounds like you will be submitting a partial bid, not bidding on every item which is acceptable. So, the goal percentage would apply whether submitting a partial or full bid of all the items.**

9. Do you prefer a GPO or Purchasing Cooperative is used?

**ANSWER: UNTS does not have a preference.**

10. Or, would you prefer pricing that is best for the University, either on contract of open market?

**ANSWER: *The goal with the RFP is to obtain the best pricing for the University.***

11. Are you members of NCPA (National Cooperative Purchasing Alliance)?

**ANSWER: *NCPA is Sourcewell which the University has used.***

12. Do you need a copy of the minimum insurance in the RFP response?

**ANSWER: *Bonds and Certificate of Insurance are not required to be submitted with proposal. However, the cost for bonds does need to be included on the proposal form.***

13. The spec is showing 8' of panels with etched glass. Against those panels we have 2' of the return worksurface and 5' of height adjustable desk. This leaves 1' of space. The 2d drawing shows a chair in that space which won't fit in the 1' of space. Should a smaller hat be specified to accommodate the guest chair?

**ANSWER: *The height adjustable worksurface at W.6 workstations should be 30"0 x 42"W to leave 30" clear for the guest chair.***

14. ANSIs it expected that there will be 28" of extra panel at the end of the spine?

**ANSWER: *The panel spine should be 72" to match the overhead storage length and supporting panel dividing workstations below.***

15. Is there a freight elevator to accommodate larger pieces?

**ANSWER: *Yes.***

16. Is there a set window we will be given for installation?

**ANSWER: *Can begin install 10/1/22. Must be complete by 12/10/22.***

17. Will this be a phased install? If so, how many phases? Scope of each phase?

**ANSWER: *No phasing. Substantial completion of the building is September 2022.***

18. Do they have a loading dock?

**ANSWER: *Yes, but may want to use the front east doors for unloading as there is easier access to the freight elevator from this entry.***

19. Is elevator working?

**ANSWER: *Yes.***

20. Hours of access to the site?

**ANSWER: *Monday thru Friday, 8:00am – 5:00pm***

21. Electrician and data staff onsite?

**ANSWER: *We can arrange to have if notified 2 weeks ahead of time of the need.***

22. Can site accept deliveries from 53' trailer?

**ANSWER: *Yes.***

23. Parking accommodations onsite for trades?

**ANSWER: *Plenty of parking at no fee.***

24. Type of flooring for site? (carpet/tile)

**ANSWER: *Terrazzo, carpet and tile.***

25. Will all classrooms be ready at one time?

**ANSWER: *Yes.***

26. Will floor protection be required?

**ANSWER: *Yes.***

27. Will PPE be required?

**ANSWER: *No.***

28. COVID mask policy – required?

**ANSWER: *No.***

29. Staging area available?

**ANSWER: *Yes.***

30. ST.10 needs better description and specs on the base unit...specifically the vase with open slots shelves, dividers for rolled plans (not available through Herman Miller).

**ANSWER: *The intent for the storage below the counter is for something that will hold rolled drawing/construction sets. It is an open spec for the system so open shelving with dividers or cubbies can be submitted with a butcherblock worksurface to fit within the dimensions provided.***

31. Please provide a detail description of what is required on W.9.

**ANSWER: See updated W.9 spec sheet for diagram of layout.**

- **Overall dimensions: 32'-6" Long x 7'-0" High 4" Classic Wall System**
- **3'-6" 2" Framed Glass Barn Door, Locking**
- **Freestanding: System held down 18" from ceiling above to avoid conflict with linear pendant running perpendicular to the wall.**
- **Provide cornice rail along length of top, braced at each end of wall and floor.**
- **White Oak vertical tiles at all panels other than barn door.**

32. Workstations – Loft is a discontinued fabric. Replacement?

**ANSWER: Provide pricing for a Category 2 fabric.**

- **Design team to review final selection with UNTS following bid.**

33. W.3 – Clarify if they are wanting a side screen. Side Screens are shown on the overall layout but it is not specified on the spec sheet.

**ANSWER: Provide a 30"W x 1"D x 42"H gallery panel on the end of each adjustable height worksurface as shown in the plan. Wood veneer in Oak on Ash.**

34. For the team & half bridges the eased edge only comes in laminate. Do you want to proceed with the eased edge or square edge in Veneer finish? And in laminate it doesn't come in Oak on Ash.

**ANSWER: Provide pricing for Square edge with veneer finish as specified. An eased edge with Formcoat in 91 White can be provided for cost savings if applicable.**

35. W.6 – E. Panels in spec states the total width is 96" but what is shown is 72" (storage, table and drawing). What is the correct dimension?

**ANSWER: See updated W.6 spec in Addendum #1. Panels to be 72" long to match the length of the fixed height worksurface and overhead storage.**

36. W.6 – F. Panels in spec states the total width is 100" but what is shown is 96". 96" or 100" is not enough space for all of the furniture specified in the spec sheet/floor plan. Do you want the furniture modified to fit or the panel widths changed?

**ANSWER: See updated spec for W.6 workstations in Addendum #1.**

- **Panels are to be a total of 96"L as shown in the diagram.**
- **The adjustable height worksurface (A) should be 30"D x 42" to create room for the guest chair. Spacing should be as follows:**
  - **24"D fixed worksurface**
  - **42"W Adjustable Height Worksurface**
  - **30" clear for guest chair**

37. Are dwg files with electrical locations available for review?

**ANSWER: *Electrical/AV connections to be reviewed and finalized following bid awards.***

38. T-25 HM Renew Table: Does a power unit need to be specified?

**ANSWER: *Yes, would like convenience clamp on power module in tables at 2P Study Rooms in Tutoring and Assistive Tech rooms.***

39. Ex-4B Loll Table: The spec page references both round and rectangular. Which size should be priced?

**ANSWER: *Provide round 30"D table as shown in plan; Spec to match EX.4a in a different finish. The spec sheet has been updated in Addendum #1.***

Workstations and Offices:

40. Some specs just say EU Oak on Ash, I want to confirm that all woodgrain finishes are requesting veneer and not Laminate.

**ANSWER: *Confirmed; provide Oak on Ash veneer where wood grains are specified on workstations.***

41. For W.2a&D and W.7, I want to confirm panels against the wall. Are you wanting standard panels, wall strips with tiles, or just wall mounted tackable surface, specs say to coordinate power and data in panel and d says at wall location. Please clarify power needs.

**ANSWER: *It is acceptable to provide wall mounted tackable surfaces where workstations against a wall in lieu of full panels to allow for better access to power at wall in Tech Support 220A only as power is located on the wall at each workstation.***

**Workstations in Open Workstations 353 and 451A should include a power for power and data routing from junction box located at exterior wall.**

42. What are the power needs per workstation, how many receptacles, and because the tiles are to the floor, at what location should the receptacles be? Above the worksurface, below the worksurface, or at the bottom of the tile?

**ANSWER: *Clamp on power modules are to be located above the worksurface for convenience. Central spine can utilize base cover kit with power and data knockouts for additional power and cable access on interior side of workstations. Exterior face of panel where no workstations are located should include tiles to the floor.***

43. What wiring is required for the panels, 8 wire 3+1? Do you require controlled receptacles?

**ANSWER: Believe this is asking about isolated power – Confirmed, 8 wire is acceptable for standards.**

44. W.3 plan view shows a screen on the end of the HAT (height adjustable table) but don't see one called out in the specs?

**ANSWER: Provide a 30"W x 1"D x 42"H gallery panel on the end of each adjustable height work surface as shown in the plan; Model No. FT115-4230-W-L/R-EU.**

45. ST.3 – Is there a floor box for each power unit? If no, should this all be daisy chained, and what is the floor power location? Is vertical wire management needed?

**ANSWER: There is a floor box located below the storage unit at each end. It is recommended to daisy chain 2 power modules from each. It is acceptable to daisy chain or power each individually from the respective floor box.**

46. ST.4 says "no top"? Do you need interior shelves? Part numbers show different base types on the Meridian, should we specify all bases to match?

**ANSWER: Provide T1 top in matching finish to body. All bases to match for ST.3, ST.3a and ST.4 storage inside Tech Support 220A.**

47. ST.10 says "butcher block" and also EU Oak on Ash, are you wanting Oak on Ash Veneer, or custom butcher block product?

**ANSWER: A custom butcher block has been requested by UNTS for durability. Provide pricing and product accordingly.**

48. W.1a – 116A/135 Single Unit – does it need to be the benching table, or will the standard HAT suffice? Is the gallery panel required for single desk?

**ANSWER: The standard height adjustable table is acceptable at single workstation locations as shown in room 116A and 135.**

- **Provide clamp on power module as specified.**
- **No side or back gallery panel is required for these locations.**

49. W.1a – the Model # is specified has no "boundary panel". What type of panel are you looking for? Laminate? If Laminate panels are required against the wall, there may be need to be a hole drilled if power is in the wall.

**ANSWER: Confirmed; No boundary panel is specified or required to allow for easier access to power on wall or panel below workstations.**

If yes to the back gallery panel, are you also wanting a separate fabric screen attached to the top of the panel, as shown in the picture?

**No boundary / back gallery panel o fabric screen is required. The installation in the image is for reference only.**

W.1b – gallery panel can be added to the sides without a panel on the back, against the wall.

**Confirmed; Side gallery panels are specified under W.1b and called out on the FFE plans.**

50.W.5 – is hidden power leg access a requirement? Eased edge is specified, but other HATs (W.1) have thin edge, is this intentional?

**ANSWER: Hidden power leg access is not required at W.5 workstations. Power to be managed below fixed height worksurface to receptacle on opposite wall.**

- **Provide eased edge on all height adjustable worksurfaces; Provide a square edge on all fixed height worksurfaces.**
- **W.# specs have been updated in Addendum #1 to reflect correct edge profile for workstations.**

51.W.5 return model number is 30” deep but description is 24”, please confirm.

**ANSWER: Depth should be 24” per description for fixed height return worksurface.**

52. Tackboard & Panel fabric specified (Loft/Grade 4) has been discontinued; Please advise on new fabric and/or Grade to specify.

**ANSWER: Provide pricing for a Category 2 fabric. Design team to review final selection with UNTS following bid award.**

53.W.6 – plan view shows a 42”W HAT, but 60”W is being requested.

**ANSWER: The adjustable height worksurface (A) should be 30”D x 42” to create room for the guest chair. Spacing should be as follows:**

- **24”D fixed worksurface, 42”W Adjustable Height Worksurface, 30” clear for guest chair.**

54.W.6 – model number shows smooth paint on mobile ped, but 92 white is only available in textured paint. Also, should the panel trim be 91 white? Where power in panel needed and how many receptacles?

**ANSWER: A textured paint is acceptable to provide 91 finish on all workstation components where specified.**



55.W.6 – The overhead storage model shows wood top cap, but this is not available in this application, it will have to be a painted top cap. Please confirm glass sliding door.

**ANSWER: Note: Image on top of spec is for reference only and does not reflect finishes/final layout.**

- **Per Canvas Office Wall and Private Office Price Book (page 320, Step 4), suggests veneer standard top cap is available.**
- **Provide white backpainted glass sliding doors.**

56.W.8 – How many gallery panels? 1 or 2? Also, this is specified with a universal edge, which is a Plywood edge – please confirm.

**ANSWER: Provide 2 gallery panels, 1 at each end of table. Provide matching thermoplastic edge in lieu of exposed plywood edge.**

W.9 Walls Clarification Questions:

57. Please specify where Data and Electrical are needed on each side of the wall.

**ANSWER: Data and power to be routed from East wall (exterior wall opposite of barn door). Updated notes provided on spec in Addendum #1 for clarification.**

58. Is there a specific oak veneer specified for the infill tiles on the wall that we need to match?

**ANSWER: Oak color and finish intended to match Oak on Ash finish on workstations. Selection to be pulled from manufacturers standard options.**

59. Is the door to be wood or framed glass?

**ANSWER: Provide 2" framed glass barn door with lock. See updated layout in Addendum #1.**

60. Is there any other walls or glass fronts such as the study area office you would like us to price as an alternate?

**ANSWER: All other walls are included in construction scope.**

61. Would you like tile reveals to be horizontal or vertical?

**ANSWER: Provide vertical tile reveals.**

62. Chairs with casters that are not specified hard or soft, what should we quote?

**ANSWER: No chair type called out in question; Chairs will be located on carpet for the most part in the project.**

63. Lots of items request room number labels. Can you give more detail on this or an example?

**ANSWER: Provide standard ½" tall labels using a standard label maker to attach to tables and chairs. Location on furniture to review during submittals.**

64. What is required on spec sheets for alternates?

**ANSWER: Provide detailed line item pricing for alternates, including general product data and warranty information. Alternates must be of equal or better quality. Alternates to open line items should include pricing for both specified and alternate product submitted in proposal. Be prepared to have a sample of the alternate to review within 5 days of request.**

65. Is there a better rendering or description for ST.9a, ST.9b, and ST.9c?

**ANSWER: Provide products as specified. Image included shows configuration of all 3 components put together.**

- **ST.9a – Team wall to hold owner provided monitor.**
- **ST.9b / c – Open and enclosed storage components with markerboard on back side.**

66. The Davis Pratt tables come in one piece. Can you please confirm the elevators or stairwells are large enough for these to fit in?

**ANSWER: Clear area in the elevator is: 93"W x 65"D x 116"H. Egress stairs could also be used for installation. Table can be provided in either a single piece or broken into 2 pieces.**