

UNT SYSTEM™

Strategic Infrastructure, Planning & Construction

DATE: June 8, 2023
TO: Potential Respondents
FROM: Aurika Weaver-White – Construction Solicitation Coordinator
SUBJECT: Questions #1
RFQ769-23-477AW
IDIQ – Architectural Design, Planning And Assessment Services

This document is being issued to answer questions that have been submitted as follows:

1. The top of the verbiage below from the RFQ solicitation documents reads to me that if my firm is selected for this IDIQ Service, the current IDIQ Agreement (i.e. Athletics Facility Planning, Assessment and Design Services) that we have in place will be cancelled. Are you stating that the current IDIQ Agreement will remain active no matter what and our firm would then have two (2) active IDIQ Agreements?

NOTE TO FIRMS WITH CURRENT IDIQ AGREEMENTS WITH UNT SYSTEM: If a firm selected for this IDIQ service currently has an IDIQ Agreement in place for another service, the current IDIQ will be canceled and a new Agreement for the awarded services will be executed. The Owner will no longer issue IDIQ contracts to a firm based on multiple services. Awarded firms will have the option to execute a new Agreement for the awarded service and cancel the existing Agreement or refuse the award and keep the existing Agreement. Also, all firms with a current IDIQ Architectural Tier 1 Agreement have been notified of non-renewal and the Agreement expires effective as of September 1, 2023. All firms with a current IDIQ Planning and Assessment Agreement have been notified of cancellation and that the Agreement expires effective as of September 1, 2023.

ANSWER: Please be advised per the Note To Firms With Current IDIQ Agreements with UNT System (as indicated above) and within the solicitation 002400 form, pdf page (4), the Owner will no longer issue IDIQ Contracts to a firm based upon multiple services. Therefore if your firm is selected as an awardee for this IDIQ Service, RFQ769-23-977AW – IDIQ Architectural Design, Planning and Assessment Services and currently has an existing IDIQ Agreement in place for another IDIQ Service then the awardee will have the option to execute a New IDIQ Agreement for the new awarded service, Architectural Design, Planning and Assessment Services and cancel the existing agreement (i.e. Athletics Facility Planning, Assessment and Design Services IDIQ) or refuse the award (for the new IDIQ Architectural Services) and keep the existing agreement (i.e. Athletics Facility Planning, Assessment and Design). The bottom line is that a firm will only have one (1) IDIQ Contract and not multiple IDIQ Service Contracts.

Furthermore, upon notification of selection of award you will then notify the Owner on how you would like to proceed due to the existing IDIQ Agreement in place.

2. Is there any intention by the system to procure separately individual sub-consultant services such as AV / IT / Security / Acoustics / Specialty Lighting etc. in the future?

ANSWER: This Request for Qualifications (RFQ) is referencing IDIQ, Indefinite Delivery / Indefinite Quantity Contract for professional Architectural Design, Planning and Assessment services. As listed within this solicitation document (002400 – 2) firms do not have to provide all listed services in order to respond. Responses should specify which services the firm can provide direct and which services they would utilize a subconsultant. Please keep in mind that the IDIQ Contract(s) resulting from this solicitation is not project specific and does not provide a guarantee of work, but rather is positioned as an as needed service for the utilization of all UNT System component institutions. Therefore we are unable to identify project demands (specifically services that maybe performed by prime and subconsultant alike) that may result in the use of this IDIQ service. However, should a procurement demand arise for use of this new IDIQ Architectural Services Agreement then the specific department requesting service will select a firm from this list of awardees and contact the firm for proposal.

There are no planned IDIQ solicitations for AV / IT / Security / Acoustics / Specialty lighting.

On the other hand, in order to identify all open Construction Bid opportunities please proceed to visit UNT System website in which is provided below. Also, within the webpage you find an Electronic Bids Event link located towards the center of the page which will list all current bids for UNT System.

UNT System Bid Opportunities:

<https://finance.untsystem.edu/vendor-resources/bid-inquiry/bid-opportunities.php>

3. Please advise if there is a bidders list currently available for RFQ769-23-977AW?

ANSWER: Submission of Qualifications to this solicitation is due Tuesday, June 20, 2023 no later than 2:00 p.m. CDT. There is no “bidders list”, UNT System has no way of knowing who will submit qualifications for this solicitation.

4. Are responding firms required to pick one or more of the Main Scope Items (i.e. Architectural Services, General Master Planning Service, etc.) or can a firm pick specific sub-scope item (i.e. Energy Analysis, Land Use Plans, Waste Water, etc.)?

ANSWER: *As listed within the solicitation documentation Scope of Services 00 – 2400 – 2 page, Firms do not have to provide all listed services in order to respond. Responses should specify which services the firm can provide direct and which services they would utilize a subconsultant. The responding firm may list the Main Scope Items for the identification of scope in which services will be provided.*

5. Should responding firms include their sub-consultants' qualifications, such as MEP, Civil, and Structural Engineering within their Statement of Qualifications (SOQ)?

ANSWER: *Responses should specify which services the firm can provide direct and which services which they would utilize a sub-consultant. Identification of subconsultants is not required.*

6. If a prime firm is a Historically Underutilized Business (HUB) does the firm's performance count towards UNT System's HUB participation goal?

ANSWER: *It is the policy of the Owner to promote and encourage contracting and sub-contracting opportunities for HUB in all contracts. Specific sub-contracting opportunities will be dependent on each project. When a qualified firm is selected for a project, the firm will be required to provide a HUB Sub-Contracting Plan (HSP) for the intended sub-contracting opportunities for the project. The HSP must be submitted along with the proposal for the project. This applies to all projects, regardless of size or scope, awarded via this IDIQ. At this time there are no specific projects identified. As projects are identified and scopes developed, a qualified firm will be contacted. At that time we will be able to identify potential HUB subcontracting opportunities and an HSP will be requested. A HSP is NOT required with this submission.*

7. In the RFQ769-23-977AW – IDIQ Architectural Design, Planning and Assessment Services, Section 1. C. i. “Length of time performing services”. Is this for firm age or length of time performing services for UNT?

ANSWER: *Within the solicitation documentation on page 002400 – 3, Submission Requirements, Section 1. Firm Data, C. Firm Profile, i., Length of time performing services, refers to the length of time the firm has been in business providing services (age of business).*

8. On page 002400 – 2 directly located under the list of the Scope of Services you ask that firms identify which services they would use with and without subconsultants. Under which section of the submittal should this information be located?

ANSWER: *Please provide your response utilizing the same outline identified within the RFQ Solicitation document. Review Submission Requirements listed beginning on page 002400 – 3.*

9. On page 002400 – 5, Question B towards the top of page states, “indicate the technical services performed” is this in general as a firm, related to specific projects? Please expand upon the definition of this statement requesting information.

ANSWER: *Referencing Relevant Experience and Capabilities beginning on solicitation document page 002400 – 4, Section (1.) illustrates to provide detailed data for similar contracts or programs, highlighting no more than six (6) projects of various types. Highlight projects on which the firm and team members have been involved in providing services and which best illustrate current experience and capabilities relevant to the IDIQ. For each contract or program, provide the following information listed within this section starting on pages 002400 – 4 through 002400 – 5.*

10. On page 002400 – 3, Submission Requirements, Section 1. Firm Data, C. Firm profile, vii., requests Biography including education, training experience and licensure architects who will provide services to the UNTS.

Very similar information request within Submission Requirements, Section 2. Description of the Architectural, Planning and Assessment Services Team, D. Resumes for each key individual proposed to be on the team and identification of that person’s role, number of years with prime firm. Also listing any education registrations that may be relevant.

These seem to duplicate one another for architects. Should we place the architects under Firm Profile Section (1.C.vii), with the other resumes for Section 2. D, or in both sections?

ANSWER: It is best to format the response in the same outline identified within the solicitation document while addressing each and every area in which specific information is required. Though there may be some overlap of information requested, it may be best to provide a guide within the response as to where that specific requested information may be located to ensure that all requested information is available. Please be advised that you may provide your team's biography information along with resumes as well.