



DATE: May 31, 2022
TO: Potential Respondents
FROM: Aurika Weaver-White – Construction Solicitation Coordinator
SUBJECT: Questions #1
RFQ769-22-13448AW
UNT DALLAS STEM BUILDING

This document is being issued to answer questions that have been submitted as follows:

1. Is there a phone number to call in for the Pre-Proposal?

ANSWER: Please know that all pre-proposal meeting information scheduled for Wednesday, May 18, 2022 at 12:00p.m. cdt as well as call in phone number is listed on both pages 2 and 9 of the solicitation documents.

2. Regarding RFQ769-22-13448AW – UNT Dallas STEM Building, the RFQ states that the submission is limited to 25 pages. I wanted to confirm that this is only 25-single-sided pages and not 25 double-sided pages.

ANSWER: Per the RFQ solicitation document 002400 – 6 (listed within the Selection Process/Description of Process section) directly below the pre-solicitation link, responses must be limited to no more than twenty five (25) pages. Covers, table of contents, and divider tabs will not count as pages, provided no additional information is included on those pages. Cover letter will not count as part of the twenty five (25) pages as long as the cover letter does not include information on how the work will be performed. All documents should be printed one-sided and submitted in 8 ½” x 11” page size, portrait size. Proposals received that are late or exceed the number of pages listed above will not be accepted.

3. Under Relevant Experience and Capabilities, the following is requested.
 2. For no more than five (5) other projects relevant to the project scope and for each member of the Design Team, provide a list of project names, project sizes, project dates, and owner contact information which further illustrates experience and capabilities relevant to this project.
Are you considering the consultants (engineers, etc.) as part of the Design Team or just those from respondent?

ANSWER: *It is the respondent's choice. If a subconsultant is offering unique or especially relevant service, then you may want to show that, but it is not a requirement.*

4. At what stage of the Programming / Design process will UNT have the CMAR on board?

ANSWER: *Towards the end of the Programming stage, September 2022.*

5. Is this for Architectural Services?

ANSWER: *Yes, this is a request for firms' qualifications for Professional Services to facilitate the Programming and Design Services for the UNT Dallas STEM (Science, Technology, Engineering, and Mathematics) building located at the University of North Texas Dallas Campus. Please refer to the solicitation documentation, Form 2400 for the complete project description and scope of services requested on website.*

6. Can you please clarify the following question regarding RFQ769-22-13448AW for the UNT Dallas STEM Building RFQ?

- Are you requiring that both the Qualifications and HUB Subcontracting Plan submissions be uploaded to the Jagger website by 2:00PM on June 8, as well as delivering a hard copy of each to the UNT System BSC at Woodhill Square, 1112 Dallas Drive, Suite 4200, Denton, TX 76205? Or may we choose one option or the other – either online upload or hard copy delivery? Do you have a preference?

ANSWER: *You have the option of either submitting your firm's qualifications and HUB Subcontracting Plan either electronically via Jagger or by hand or mail delivery to UNT System BSC at Woodhill Square, 1112 Dallas Drive, Suite 4200, Denton, Texas 76205.*

Please keep in mind if submitting electronically you will need to upload two (2) attachments to Jagger: (1) for Qualifications and the other (2) HUB Subcontracting Plan. We highly encourage all respondents to submit their qualifications and HUB Subcontracting Plan electronically via Jagger but it is your choice.

If you plan to submit your response via hand or mail delivery to the UNT System BSC at Woodhill you must submit two (2) envelopes. (1) for Qualifications in a clearly marked envelope stating, RFQ769-22-13448AW UNT Dallas STEM Building, Qualifications and the other (2) HUB Subcontracting Plan, in a clearly marked envelope stating, RFQ769-22-13448AW UNT Dallas STEM Building, HUB Subcontracting Plan. You can deliver both envelopes in one (1) box or package but your response must be separate from your HUB Subcontracting Plan. Thus, you will need to submit two (2) envelopes within one box or package.

Also, you have the option to submit your response (qualifications) and HUB Subcontracting Plan via electronically and by hand or mail delivery to UNT System BSC at Woodhill but it is not a requirement.

7. If UNT System decides to conduct interviews, will they be virtual or in-person?

ANSWER: Interviews will be conducted virtually on or about June 30, 2022 (if UNT System elects to interview). Firm notification of interview selection will be about June 24, 2022 as noted on solicitation documentation.

8. Can we submit relevant project experience in the design phase? Or should only completed projects be submitted?

ANSWER: Relevant experience and capabilities will be assessed through a review of both completed and ongoing projects; however, information desired is on completed projects similar in scope, size, and complexity. Provide detailed data for no more than five (5) projects on which the firm and the proposed team members have been involved in providing services and which best illustrate current experience and capabilities relevant to this project (reference Submission Requirements: Relevant Experience and Capabilities, #1 on 002400-3 document, pdf page 6 of solicitation documentation).

Also, ensure that you address the Evaluation Criteria as well for Demonstrated successful experience as noted under the Evaluation Criteria beginning at Criteria #1 on 002400-7 doc, pdf page 10 of solicitation documentation.

9. Is there an established HUB percentage goal?

ANSWER: The HUB goal for this project was presented during the Pre-Solicitation Meeting on 5/18/22 and the PowerPoint Presentation for this meeting was posted to the website for all to view. The State of Texas HUB goal for this project is 23.7% for professional services, please reference both pages 13 and 17 of the HUB presentations located within the PowerPoint slides.

10. Please provide the year of construction for the buildings identified in the RFQ and any adjacent buildings the University that may require modification. Does the University know if there is asbestos present in those buildings?

ANSWER: All existing buildings have been constructed between 2005-2019 and are not anticipated to contain asbestos. It is also anticipated that renovation may be necessary in Founder's Hall (constructed in 2010) in and around the existing four (4) science class labs. There may be minor renovations for computer-based class labs that may occur in any of the existing academic facilities as necessary to support the STEM curriculum.