



Request for Proposal

CMAR

RFP769-21-11343ER

UNTHSC EAD RENOVATION



UNT SYSTEM STRATEGIC INFRASTRUCTURE, PLANNING & CONSTRUCTION

- Pre-Proposal Meeting
- Thursday, May 12, 2022 @ 10:00a.m.



AGENDA

- INTRODUCTIONS
- PROJECT DESCRIPTION
- SUBMISSION REQUIREMENTS/CRITERION
- HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)
- SELECTION PROCESS/SCHEDULE
- REQUIREMENTS
- QUESTIONS



PROJECT DESCRIPTION

- This project is for the renovation of approximately 25,000 gross square feet of the Everett Education & Administration (EAD) building on the Health Science Center campus located at 1100 Montgomery Street, Fort Worth, Texas, for the purpose of creating space for the Institute of Health Disparities to support collaborative non-laboratory research activities, open collaboration space, community space, meeting spaces, and offices for use by the Institute and general University. Also included are HVAC & electrical upgrades as needed, new finishes and furnishings, and restroom renovations.
- Projected schedule is to have contract complete by July 2022, with Construction Manager Pre-Construction Services authorized in July 2022.
- Construction to be substantially complete no later than September 2023.



SITE VISIT

- Site visit will be held at 1:00p.m. on Monday, May 16, 2022.
- We will meet in the lobby of the EAD Building located at 1100 Montgomery Street, Fort Worth, TX .
- Parking is available in Lot 6 which can be accessed off of Clifton Street, and faces the EAD Building.
- This will be the only site visit conducted.



SUBMISSION REQUIREMENTS/CRITERION

- Proposed fees.
- Ability to obtain bond for project- Bond Letter
- Respondent & proposed team's experience & capability to perform preconstruction services & construction management services.
- Project execution plan & technical competence as a construction manager.
- Utilization of cost estimating & construction cost control plan insuring budget not exceeded.
- Utilization of construction scheduling throughout design & construction phases.
- Capability to perform a quality control process during entire project duration.
- Job site safety record.
- HUB Sub-contracting policies & approach.



THE HISTORICALLY UNDERUTILIZED BUSINESS PROGRAM

“Criterion G – Respondent’s HUB Subcontracting policies and approach.”



Agenda

- What is a Historically Underutilized Business
- State of Texas and UNT System HUB Goals
- Criteria G
- Where to go for help



What is a Historically Underutilized Business (HUB)?

It is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.



What is a HUB?

- It is certified by the State of Texas.
- It is a for-profit entity that has not exceeded the size standards prescribed by 34 TAC §20.23, and has its principal place of business in Texas.



State of Texas and UNT System HUB Utilization Goals

- ***Building Construction – 21.1%***
- Special Trade Construction – 32.9%
- Professional Services – 23.7%
- Other Services – 26%
- Commodities – 21.1%



Is HUB Utilization an Evaluation Criteria?

- “Criteria for Award”
 - “9. Criterion G – Respondent’s HUB Subcontracting policies and approach.”
- The UNT System strongly supports the State of Texas HUB utilization goals.



Assistance is Available

- Lisa Martinez-Tovar – Asst. HUB Coordinator & Outreach Specialist
- Email: hub@untsystem.edu
- Web: <https://finance.untsystem.edu/vendor-resources/hub-program/index.php>
- Fillable Electronic Form at:
<http://comptroller.texas.gov/procurement/prog/hub/hub-forms/hub-sbcont-plan--allfms.pdf>



SELECTION PROCESS

- Responses are due June 7, 2022 @ 2:00p.m.
- Public opening virtually on June 7, 2022 @ 3:00p.m.
- Submit one (1) paper loose unbound original if submitting to Business Service Center. **OR, if submitting electronically to <https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS> .** QR codes will not be accepted as part of your response.
- If submitting in person, responses are submitted to Business Service Center, Woodhill Square, 1112 Dallas Drive, Suite 4202, Denton, Texas 76205..
- Anticipate contract complete July 2022 with CM Pre-Con Services authorized in July 2022



CONTRACT

- A sample contract is included in the solicitation package. We have included the sample contract so it can be reviewed by your company and, if selected, you know what you will be signing and agreeing to.
- Make sure you have reviewed the contract as NO CHANGES to the contract will be accepted.



REQUIREMENTS

- Provide a single point of contact with phone number and email.
- Make sure you address each criteria listed in Document 002400. Scope for Proposal which starts on Page 17 of the document, “Criteria for Award”.
- Complete Document 004100, Proposal Form and make sure it is signed.



QUESTIONS

- Questions should be directed to Elaine Robbins, Construction Contract Coordinator II – please email questions to:
Elaine.robbins@untsystem.edu
- Questions must be received by May 24, 2022 by 2:00p.m. – questions & answers will be posted to UNT System website by May 26, 2022 by 5:00p.m.
- Questions & answers and any addendums will be posted to <https://finance.untsystem.edu/vendor-resources/bid-inquiry/bid-opportunities.php> , <https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>, and <http://www.txsmartbuy.com/sp>