



Request for Proposal

CMAR

RFP769-23-264947ER

**UNT Lovelace Stadium Softball Clubhouse-Dugout
Renovation**



UNT SYSTEM STRATEGIC INFRASTRUCTURE, PLANNING & CONSTRUCTION

- Pre-Proposal Meeting
- Wednesday, April 26, 2023 @ 2:00p.m.



AGENDA

- INTRODUCTIONS
- PROJECT DESCRIPTION
- SUBMISSION REQUIREMENTS/CRITERION
- HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)
- SELECTION PROCESS/SCHEDULE
- REQUIREMENTS
- QUESTIONS



PROJECT DESCRIPTION

- This project is located at Mean Green Village in Denton, Texas.
- Lovelace Stadium is utilized by the women's softball team.
- Services are to include updated dugouts and field lighting in addition to the construction of a new Clubhouse of approximately 8,000(gsf) gross square feet.
- Projected schedule is to have contract complete by June 2023, with Construction Manager Pre-Construction Services authorized in June 2023.
- Construction to be substantially complete no later than May 2024.
- Site visit will be conducted on Thursday, April 27, 2023 at 9:30am at Lovelace Stadium, 1500 Bonnie Brae Street, Denton, Texas. No other site visits will be conducted.



SUBMISSION REQUIREMENTS/CRITERION

- Proposed fees.
- Ability to obtain bond for project- Letter from Bonding Company
- Respondent & proposed team's experience & capability to perform pre-construction services & construction management services.
- Project execution plan & technical competence as a construction manager.
- Utilization of cost estimating & construction cost control plan insuring budget not exceeded.
- Utilization of construction scheduling throughout design & construction phases.
- Capability to perform a quality control process during entire project duration.
- Job site safety record.



SUBMISSION REQUIREMENTS/CRITERION – cont'd

- HUB Sub-contracting policies & approach – Criterion G.
(Please be sure to read this criteria and address in your response. As noted in this section, Item 1, is asking your company to meet or exceed the UNT System **HUB goal of 28% for building construction.**)
- Understanding & ability to partner with Owner to support the community, mission & vision of campus & project.



THE HISTORICALLY UNDERUTILIZED BUSINESS PROGRAM

“Criterion G – Respondent’s HUB Subcontracting policies and approach.”



Agenda

- What is a Historically Underutilized Business
- State of Texas and UNT System HUB Goals
- Criteria G
- Where to go for help



What is a Historically Underutilized Business (HUB)?

It is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.



What is a HUB?

- It is certified by the State of Texas.
- It is a for-profit entity that has not exceeded the size standards prescribed by 34 TAC §20.23, and has its principal place of business in Texas.



State of Texas and UNT System HUB Utilization Goals

- ***Building Construction – 21.1%***
- Special Trade Construction – 32.9%
- Professional Services – 23.7%
- Other Services – 26%
- Commodities – 21.1%



Is HUB Utilization an Evaluation Criteria?

- “Criteria for Award”
 - “9. Criterion G – Respondent’s HUB Subcontracting policies and approach.”
- The UNT System strongly supports the State of Texas HUB utilization goals.



Assistance is Available

- Rosa Violante– Asst. HUB Coordinator & Outreach Specialist or
- Email: hub@untsystem.edu
- Web: <https://finance.untsystem.edu/vendor-resources/hub-program/index.php>
- Fillable Electronic Form at:
<http://comptroller.texas.gov/procurement/prog/hub/hub-forms/hub-sbcont-plan--allfms.pdf>



SELECTION PROCESS

- Responses are due Monday, May 22, 2023 @ 2:00p.m.
- Public opening virtually on Monday, May 22, 2023 @ 3:00p.m.
- **Please submit your response electronically via the link below:**
<https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>.
- QR codes will not be accepted as part of your response.
- Anticipate contract complete June 2023 with CM Pre-Con Services authorized in June 2023



CONTRACT

- A sample contract is included in the solicitation package. We have included the sample contract so it can be reviewed by your company and, if selected, you know what you will be signing and agreeing to.
- Make sure you have reviewed the contract as NO CHANGES to the contract will be accepted.



REQUIREMENTS

- Provide a single point of contact with phone number and email.
- Make sure you address each criteria listed in Document 002400. Scope for Proposal which starts on Page 16 of the pdf. document, “Criteria for Award”.
- NOTE: Please read the criterion as there is a lot of items to address in your response in addition to some new information that has been added in this section.
- Complete Document 004100, Proposal Form and make sure it is signed.



QUESTIONS

- Questions should be directed to Elaine Robbins, Construction Contract Coordinator II – please email questions to:
Elaine.robbs@untsystem.edu
- NOTE: If you submit questions thru the Jaggaer website, please list all of your questions on 1 page and upload to submit or better yet, just directly email your list of questions to me.
- Questions must be received by May 11, 2023 by 2:00p.m. – questions & answers will be posted to UNT System website by May 15, 2023 by 5:00p.m.
- Questions & answers and any addendums will be posted to:
<https://finance.untsystem.edu/vendor-resources/bid-inquiry/bid-opportunities.php> ,
<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>,
and <http://www.txsmartbuy.com/sp>