



Request for Proposals

RFP769-23-265094CS

UNT INSPIRE PARK MEP & INTERIOR RENOVATIONS



UNT SYSTEM FACILITIES PLANNING & CONSTRUCTION

- Pre-Proposal Meeting and Site Visit
- Friday, June 16, 2023 @ 9:00 a.m.



AGENDA

- INTRODUCTIONS
- PROJECT DESCRIPTION
- SUBMISSION REQUIREMENTS/CRITERION
- SITE VISIT INFORMATION
- HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)
- SELECTION PROCESS/SCHEDULE
- REQUIREMENTS
- QUESTIONS



PROJECT DESCRIPTION

- This project is for the MEP and for potentially one science lab located at the UNT Inspire Park facility in Frisco, Texas.
- This facility is a 2-story building, comprised of approximately 52,000 GSF.
- The project will be focused primarily on Inspire Park Mechanical, Electrical, and Plumbing (MEP) upgrades with a small portion of renovation to provide science teaching lab(s). Strength in MEP replacement/upgrades is critical..
- The selected firm will be required to provide preconstruction and construction services. Substantial completion anticipated to be June 2025.



SUBMISSION REQUIREMENTS/CRITERIA

- Proposed fees.
- Ability to obtain bond for project- Letter from Bonding Company
- Respondent & proposed team's experience, capability to perform preconstruction services, & construction management services.
- Project execution plan & technical competence as a construction manager.
- Utilization of cost estimating & construction cost control plan insuring budget is not exceeded. The total project budget for this project is \$10M.
- Utilization of construction scheduling throughout design & construction phases.
- Capability to perform a quality control process during entire project duration.



SUBMISSION REQUIREMENTS/CRITERIA-cont'd

- HUB Sub-contracting policies & approach – Criterion G. (Please be sure to read this criteria and address in your response. As noted in this section, Item 1, is asking your company to meet or exceed the **UNT System's HUB goal of 30% for building construction.**
- Understanding and the ability to partner with Owner to support the community, mission & vision of campus and the project



HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)

- HUB Sub-Contracting plan is required with submission of your proposal
- Any questions regarding HUB Sub-contracting Plan can be directed to Lisa Martinez-Tovar at hub@untsystem.edu



The Historically Underutilized Business Subcontracting Plan



Agenda

- What is a Historically Underutilized Business
- State of Texas and UNT System HUB Goals
- Criteria G
- Where to go for help



What is a Historically Underutilized Business (HUB)?

It is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.



What is a HUB?

- It is certified by the State of Texas.
- It is a for-profit entity that has not exceeded the size standards prescribed by 34 TAC §20.23, and has its principal place of business in Texas.



Is HUB Utilization an Evaluation Criteria?

- “Criteria for Award”
 - Criterion G-Respondent’s HUB Subcontracting policies and approach.
- The UNT System strongly supports the State of Texas HUB utilization goals.



Assistance is Available

- Rosa Violante, Asst. HUB Coordinator & Outreach Specialist
- Sony Simon, Asst. HUB Coordinator & Outreach Specialist
- Email: hub@untsystem.edu
- Web: <https://finance.untsystem.edu/vendor-resources/hub-program/index.php>
- Fillable Electronic Form at: <http://comptroller.texas.gov/procurement/prog/hub/hub-forms/hub-sbcont-plan--allfms.pdf>



SELECTION PROCESS

- Responses are due July 18, 2023 @ 2:00p.m.
- HUB Sub-contracting will be due with the GMP.
- Public opening virtually on July 18 @ 3:00p.m.
- You may either submit your response electronically at:

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>.

NOTE that a signature is required on the 004100 Proposal Form, electronic signature will be accepted. QR codes will not be accepted as part of your response.

- Anticipate contract complete July 2023 with Notice to Proceed July 2023.



REQUIREMENTS

- Provide a single point of contact with phone number and email
- Make sure you address each criteria listed under the “Evaluation Criteria” that starts on page 002100-7. Section 5.2 Evaluation Criteria.
- Complete Document 004100, Proposal Form and sign. There is a Questionnaire included directly behind the Proposal form – be sure to provide the information and submit with your response.



QUESTIONS

- Questions should be directed to Elaine Robbins, Construction Solicitation Coordinator – please email questions to:

Carrie.Stoeckert@untsystem.edu

- Questions must be received by June 28, 2023, by 2:00p.m. – questions & answers will be posted to UNT System website by June 30, 2023, by 5:00p.m.
- Questions & answers and any addendums will be posted to <https://finance.untsystem.edu/vendor-resources/bid-inquiry/bid-opportunities.php>
<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>
and <http://www.txsmartbuy.com/sp>