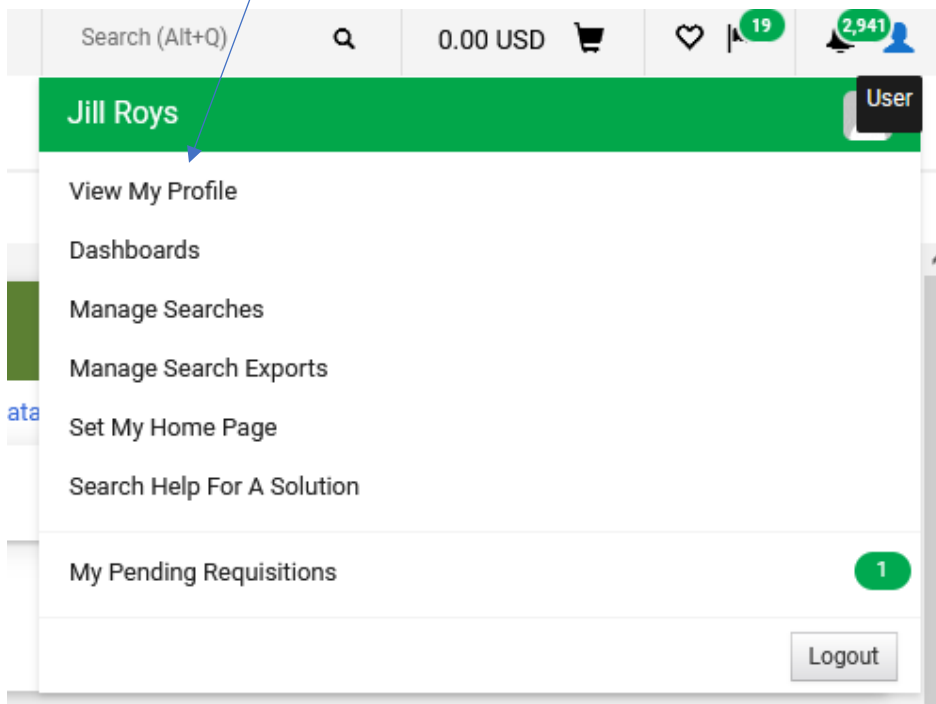


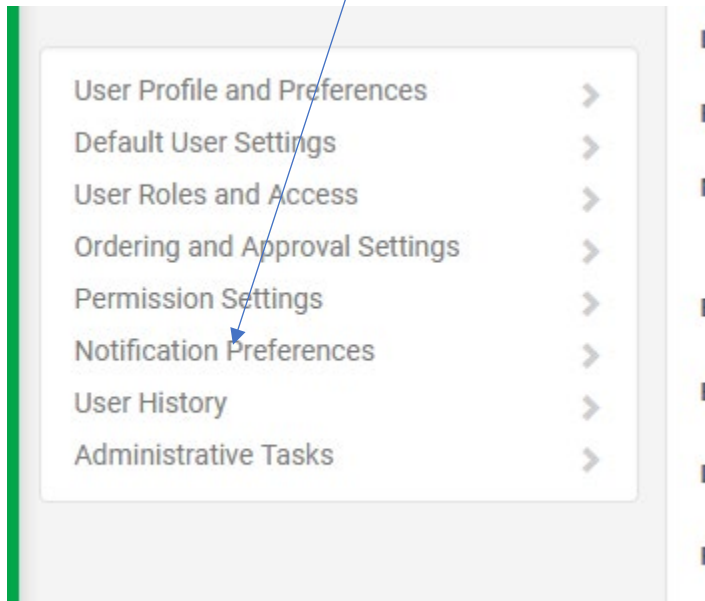
Click on Profile



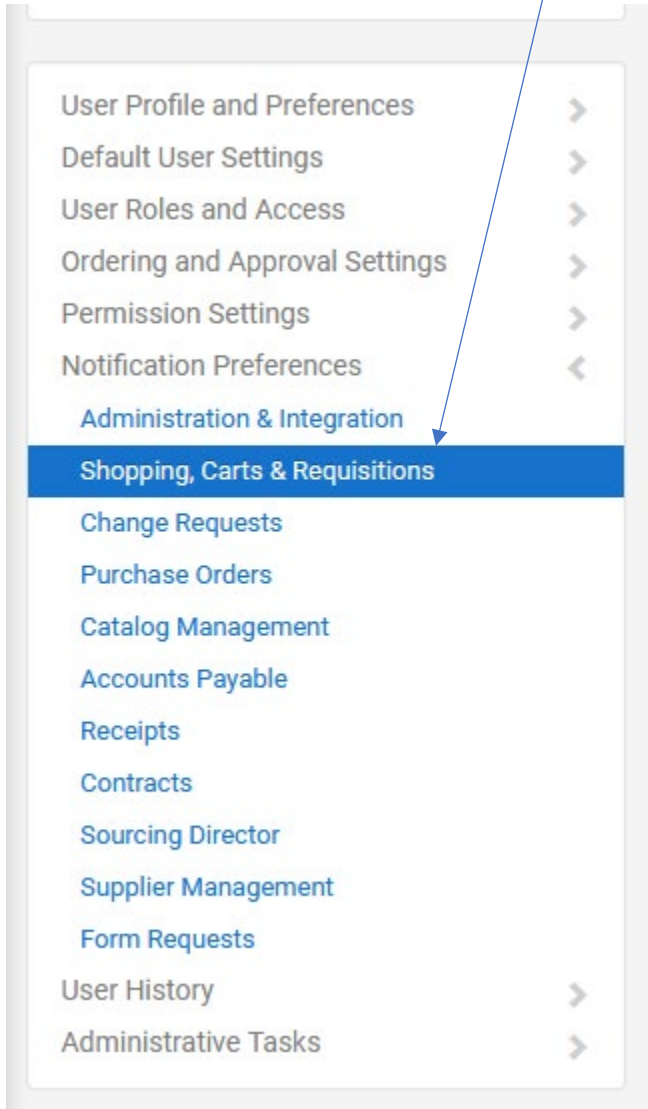
Click on View My Profile



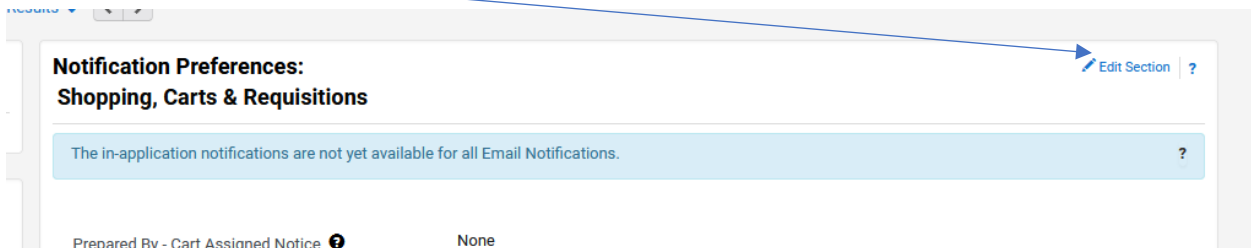
Click Notification Preferences



Click each area you want to change your notifications



Click Edit Section



Click Override to change Notification

Notification Preferences: Shopping, Carts & Requisitions ?


The in-application notifications are not yet available for all Email Notifications. ?

Prepared By - Cart Assigned Notice ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Prepared By - PR line item(s) rejected ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Prepared By - PR rejected/returned ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Cart Assigned Notice ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
Receive PR and PO notifications for Carts Assigned to Me ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Assigned Cart Processed Notification ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Assigned Cart Deleted Notification ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
PR submitted into Workflow ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
PR pending Workflow approval ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
PR pending Ad-Hoc Workflow approval ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
PR Workflow Notification available ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
PR Workflow complete / PO created ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
PR line item(s) rejected ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Cart/PR rejected/returned ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
Solicitation created from Requisition ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Email & Notification
PR created from an awarded Solicitation ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	Notification

Change notification preference in drop down

Prepared By - Cart Assigned Notice ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Prepared By - PR line item(s) rejected ?	<input type="radio"/> Default	<input checked="" type="radio"/> Override	None
Prepared By - PR rejected/returned ?	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None
Cart Assigned Notice ?	<input type="radio"/> Default	<input checked="" type="radio"/> Override	Email & Notification
Receive PR and PO notifications for Carts	<input checked="" type="radio"/> Default	<input type="radio"/> Override	None


Click Save Changes

PK created from an awarded solicitation 

Default

Override

Notification

Cart created from an awarded Solicitation 

Default

Override

Notification

Save Changes

Cancel