

University of North Texas System
UNTS Component General Ledger Closing Schedule
Fiscal Year 2025

			Department Journal Deadline by 5:00 PM ¹		Close Date by 5:00 PM ²	
Fiscal Year	Accounting Period	Month	Date	Weekday	Date	Weekday
2025	1	September	October 3, 2024	Thursday	October 10, 2024	Thursday
2025	2	October	November 5, 2024	Tuesday	November 12, 2024	Tuesday
2025	3	November ³	December 4, 2024	Wednesday	December 11, 2024	Wednesday
2025	4	December	January 6, 2025	Monday	January 13, 2025	Monday
2025	5	January	February 5, 2025	Wednesday	February 12, 2025	Wednesday
2025	6	February ³	March 5, 2025	Wednesday	March 12, 2025	Wednesday
2025	7	March	April 3, 2025	Thursday	April 10, 2025	Thursday
2025	8	April	May 5, 2025	Monday	May 12, 2025	Monday
2025	9	May ³	June 4, 2025	Wednesday	June 11, 2025	Wednesday
2025	10	June	July 3, 2025	Thursday	July 11, 2025	Friday
2025	11	July	August 5, 2025	Tuesday	August 12, 2025	Tuesday
2025	12	August	September 4, 2025 ⁴	Thursday	September 11, 2025	Thursday
2025	998	August	N/A	N/A	September 26, 2025	Friday
2025	999	August	N/A	N/A	October 3, 2025	Friday
2026	1	September	October 3, 2025	Friday	October 10, 2025	Friday

Notes on closing:

1. Standard department deadline for journals is the third business day of each month.
2. Standard close date for all member institutions is the eighth business day of each month. Member institutions are encouraged to close earlier than the standard close date.
3. The closing date may be extended for these periods due to quarterly reporting to board of regents.
4. All departmental journals submitted to accounting and budget by 12 pm on September 4, 2025 will be posted in FY2025.