

UNT SYSTEM™

Strategic Infrastructure, Planning & Construction

DATE: May 3, 2024
TO: Potential Respondents
FROM: Aurika Weaver-White – Construction Solicitation Coordinator
SUBJECT: Questions #1
RFQ769-24-986AW
IDIQ – Mechanical, Electrical and Plumbing (MEP) Engineering
Design Services

This document is being issued to answer questions that have been submitted as follows:

1. If a firm provides multiple design disciplines (Architectural, Civil, and MEP Engineering) and has a current IDIQ contract for Architectural Design, Planning and Assessment Services, will the current IDIQ contract be cancelled if the MEP IDIQ is awarded?

NOTE TO FIRMS WITH CURRENT IDIQ AGREEMENTS WITH UNT SYSTEM: If a firm selected for this IDIQ service currently has an IDIQ Agreement in place for another service, the current IDIQ will be canceled and a new Agreement for the awarded services will be executed. The Owner will no longer issue IDIQ contracts to a firm based on multiple services. Awarded firms will have the option to execute a new Agreement for the awarded service and cancel the existing Agreement or refuse the award and keep the existing Agreement. Also, all firms with a current IDIQ Civil Engineering Design Services Agreement have been notified of the expiration of Agreement effective as of August 9, 2024.

ANSWER: Please be advised per the Note To Firms with Current IDIQ Agreements with UNT System (as indicated above) and within the solicitation 002400 form, pdf page (4), the Owner will no longer issue IDIQ Contracts to a firm based upon multiple services. Therefore if your firm is selected as an awardee for this IDIQ Service, RFQ769-24-986AW – IDIQ MEP Engineering Design Services and currently has an existing IDIQ Agreement in place for another IDIQ Service then the awardee will have the option to execute a New IDIQ Agreement for the new awarded service, MEP Engineering Design Services and cancel the existing agreement (i.e. Architectural Design, Planning and Assessment Services IDIQ) or refuse the award (for the new IDIQ MEP Engineering Design Services) and keep the existing agreement (i.e. Architectural Design, Planning and Assessment Services). The bottom line is that a firm will only have one (1) IDIQ Contract and not multiple IDIQ Service Contracts.

Furthermore, upon notification of selection of award you will then notify the Owner on how you would like to proceed due to the existing IDIQ Agreement in place.

2. For Submission Requirements, (1) Firm Data, Section C, Firm Profile, specifically vii., Biography including education, training experience and licensure engineers who will provide services to the UNTS. Along with areas of specialty/concentration. Also, (2) Description of the Team, Section D, Resumes for each key individual proposed to be on the team and identification of that person's role, number of years with prime firm. Both items seem to be identical but worded differently. Can you expand on the expectation for item 1. Firm Data, Section C, Firm profile, vii., as it relates to Biography?

ANSWER: As per the solicitation documentation 002400 - 2 form pdf page (5), Submission Requirements, Item (1), Firm Data, Section (C) Firm Profile, specifically vii, Biography including education, training experience and licensure engineers who will provide services to the UNTS. Along with areas of specialty/concentration. It is best to provide the requested information for the firm's proposed team members as it pertains to biography inclusive of education, training experience, and with the identification of licensing for engineers who will provide the requested scope of services listed within this solicitation along with each team members area of specialty. Regarding resume submission information for each individual proposed to be on the team, referencing item (2) Description of the Team within Submission Requirements, D., it is recommended to proceed with listing all the required information identified within this section such as identification of person's role, number of years with prime firm, explanation of the person's role in each stage of the process and relevant education and registration.

3. Are we allowed to submit as "Electrical Only", or do we need to submit full MEP response to this solicitation?

ANSWER: It is best practice that the firm identify which services the organization can provide direct (self-perform) and which services a sub-consultant would be utilized.

While sub-consultant resumes are not a requirement the firm may submit a list of proposed sub-consultants within the response.

4. On document 002400, pdf page (4) of the RFQ there is a Note To Firms with current IDIQ Agreements with UNT System. Is this only for firm's who have existing IDIQ agreements with UNTS as a **Prime** consultant or does this pertain to firms who are subconsultants on other IDIQ agreements?

NOTE TO FIRMS WITH CURRENT IDIQ AGREEMENTS WITH UNT SYSTEM: If a firm selected for this IDIQ service currently has an IDIQ Agreement in place for another service, the current IDIQ will be canceled and a new Agreement for the awarded services will be executed. The Owner will no longer issue IDIQ contracts to a firm based on multiple services. Awarded firms will have the option to execute a new Agreement for the awarded service and cancel the existing Agreement or refuse the award and keep the existing Agreement. Also, all firms with a current IDIQ Mechanical, Electrical and Plumbing (MEP) Engineering Design Services Agreement have been notified of the expiration of Agreement effective as of August 26, 2024.

ANSWER: The Note To Firms listed above as provided within the solicitation document 002400, pdf page (4) corresponds to current prime firms only (identified as the Professional within the IDIQ Contract) who have an existing IDIQ Agreement with UNT System and does not apply to the subconsultants utilized by prime firms (as an IDIQ Agreement does not exist between UNT System and the subconsultant).

5. Upon review of RFQ769-24-986AW for IDIQ – Mechanical, Electrical & Plumbing (MEP) Engineering Design Services please address the following question: Our team has noted the HUB policy indicated in the solicitation. Is there a minimum HUB participation for the IDIQ (% or contract value)? We are open to working with HUB teaming partners, however depending on the future tasks orders awarded from this contract, it may be beneficial to the project budget and schedule for our team to self-perform the task order. Please let us know if the task order responses that includes a HUB Subcontracting Plan indicating no HUB participation would be accepted when appropriate?

ANSWER: While a HUB Subcontracting Plan (HSP) is not required for the submission of qualifications in response to this solicitation for IDIQ MEP Services, it is the policy of the Owner to promote and encourage contracting and subcontracting opportunities for HUB in all contracts. Therefore, as noted within the solicitation and sample contract documentation provided, when a qualified (awarded) firm is selected for a project, the firm will be required to provide a HUB Subcontracting Plan (HSP) for the intended subcontracting opportunities for the project. The HSP must be submitted along with the proposal for the project. This applies to all projects, regardless of size or scope, awarded via this IDIQ. As the Owner does support the State of Texas HUB goal for Professional Services at 27.3% minimum (for HUB utilization) the expectation is not for the firm to subcontract each project especially if the firm has the resources (such as its own employees, supplies, materials and/or equipment) to self-perform the scope. The method of a Self-Performing Justification is identified within the HUB Subcontracting Plan (HSP) forms, and you may always contact UNTS HUB Department for assistance.

6. In Scope of Services, Section A, “other miscellaneous related professional services” will this include testing, adjusting, and balancing and/or commissioning services?

ANSWER: No