



PEOPLESOFT FINANCE FLUID

Using Search to Find a Page

Quick Guide

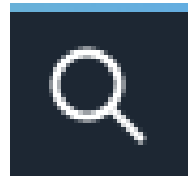
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Finding a Page Using Search

The Search icon is available from anywhere in the Fluid website.

It is the magnifying glass icon on the banner at the top of every screen.



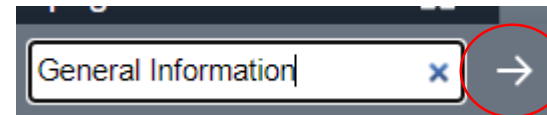


Finding a Page Using Search

Simply click on the Search icon (the magnifying glass) to display the Search bar.



Enter your search criteria and click the arrow or hit your Enter key.











Finding a Page Using Search

The Search Results screen displays page links matching your requirements.

Navigation bar: < My Homepage Search Results Home Search Bell Menu Settings

View Search Results

32 results for keyword: "General Information" 32 rows

 General Information General Information Application: Financials/Supply Chain
 General Information Identify general customer information and attributes. Application: Financials/Supply Chain
 Generic Accounting Entries Review information on generic accounting lines. Application: Financials/Supply Chain
 General information Establish or update subrecipient information. Application: Financials/Supply Chain
 General Information Enter institution name, type, address, attributes, and financial information. Application: Financials/Supply Chain
 Definition Review general information about a product



Finding a Page Using Search

Clicking a link takes you to the page.

The screenshot shows a web application interface with a dark header bar. On the left, there is a navigation breadcrumb: < Search Results. On the right, the page title is 'General Information'. Further right are navigation icons: a home icon, a search icon, a bell icon, a vertical ellipsis menu icon, and a close icon. Below these icons are links for 'New Window' and 'Help'. The main content area is titled 'General Information' and contains the instruction: 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below this instruction are two buttons: 'Find an Existing Value' (highlighted in blue) and 'Add a New Value'. A section titled 'Search Criteria' is expanded, showing five search fields. Each field consists of a label, a dropdown menu for the search operator, and a text input field with a search icon on the right. The fields are: '*SetID' with an '=' operator, 'Customer ID' with a 'begins with' operator, 'Name 1' with a 'begins with' operator, 'Name 2' with a 'begins with' operator, and 'Telephone' with a 'begins with' operator.

< Search Results General Information Home Search Bell Menu Close

New Window | Help

General Information

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

▼ Search Criteria

*SetID = 🔍

Customer ID begins with 🔍

Name 1 begins with

Name 2 begins with

Telephone begins with